



Ross Valley Fire Department
777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>
Email: sstettler@rossvalleyfire.org

**ROSS VALLEY FIRE DEPARTMENT
BOARD OF DIRECTORS AGENDA
Wednesday, May 08, 2024**

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo,
CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/82291252692>

Or Telephone: +1 669 900 6833 | Webinar ID: 822 9125 2692

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm.**
2. Chief Report – Verbal update by Interim Fire Chief Mahoney
3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

- a) Acknowledge Check Register issued during April

[Item 3a – Check Register](#)

- b) Receive Call Report and Out of Jurisdiction reports for April

[Item 3b – Call & Out of Jurisdiction Reports](#)

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Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

- c) Receive Current Budget Report

[Item 3c – Budget Report](#)

- d) Approve Minutes of the April 10, 2024, Board meeting

[Item 3d – Minutes April 10, 2024](#)

4. Review Fiscal Year 2024-2025 Proposed Budget & Five-Year Budget Projection – Finance Director Jeff Zuba

[Item 4 – Staff Report for Fiscal Year 2024-2025 Proposed Budget & Five-Year Budget Projection](#)

[Item 4 – FY 2024-25 Proposed Budget – Attachment #1](#)

[Item 4 – Five-Year Financial Forecast – Attachment #2](#)

5. Receive Staff Report and Consider Approval of Amended and Restated Agreement for Legal Services with Richards, Watson, and Gershon. – Interim Fire Chief Mahoney

[Item 5 – Staff Report for Amended and Restated Agreement for Legal Services](#)

[Item 5 – Amended and Restated Agreement for Legal Services with Richards, Watson, Gershon – Attachment #1](#)

6. Announce Adjournment to Closed Session:

Convene in Closed Session:

a) Public Employment (Government Code 54957)

- i) Re: Industrial Disability Retirement - David F. Addicks

b) Conference with Labor Negotiators (Government Code 54957.6)

- i) Agency Designated Representative: Dave Donery
Employee Organization: Ross Valley Fire Chief Officers Association
Position: 40 hour a week Battalion Chief

c) Public Employee Performance Evaluation (Government Code 54957)

- i) Title: Interim Fire Chief Dan Mahoney

d) Public Employee Appointment and Conference with Labor Negotiator (Government Code sections 54957, 54957.6)

- i) Re: Negotiation for Interim Fire Chief Dan Mahoney to become Fire Chief
ii) Agency Negotiator: David Donery, Chief Executive

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7. Announce Action in Closed Session, if any.
8. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
9. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
10. Adjourn

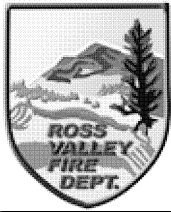
The next meeting is scheduled for Wednesday, June 12, 2024, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

s/Samantha Stettler, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------------|--------------------------------|------------------|--|------------------------|-----------------------|--------|
| Bank Code: AP-Accounts Payable | | | | | | |
| 01326 | AMAZON.COM SERVICES LLC | 04/03/2024 | Regular | 0.00 | 37.83 | 23655 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>1MHP-DWRF-TJT</u> | Invoice | 03/31/2024 | 03.31.2024 - LIFTMASTER REMOTE CONT | 0.00 | 37.83 | |
| | <u>01.14.61500.18</u> | | BUILDING MAINTENANCE | | 37.83 | |
| 01433 | AT&T Corp | 04/03/2024 | Regular | 0.00 | 2,669.06 | 23656 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>240709229</u> | Invoice | 03/27/2024 | 03.27.2024 - WIRELESS - 02.11.24-02.10.2 | 0.00 | 2,669.06 | |
| | <u>01.14.61705.00</u> | | TELEPHONE | | 2,669.06 | |
| 01231 | buck's saw service, inc | 04/03/2024 | Regular | 0.00 | 13.01 | 23657 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>102748</u> | Invoice | 03/26/2024 | 03.26.2024 - NEEDLE CAGE 10X13X10 | 0.00 | 13.01 | |
| | <u>01.10.63131.00</u> | | EQUIPMENT | | 13.01 | |
| 01272 | Diesel Direct West Inc | 04/03/2024 | Regular | 0.00 | 3,880.39 | 23658 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>85743779</u> | Invoice | 03/27/2024 | 03.27.2024 - GASOLINE UNL - 219.0 GAL | 0.00 | 1,298.73 | |
| | <u>01.25.62988.00</u> | | FUEL | | 1,298.73 | |
| <u>85743780</u> | Invoice | 03/27/2024 | 03.27.2024 - ULSD CLEAR - 470.3 GAL | 0.00 | 2,581.66 | |
| | <u>01.25.62988.00</u> | | FUEL | | 2,581.66 | |
| 01488 | Eddy Misael Turn Quinillo | 04/03/2024 | Regular | 0.00 | 3,500.00 | 23659 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0002</u> | Invoice | 03/28/2024 | 03.28.2024 - PAINTING SERVICES | 0.00 | 3,500.00 | |
| | <u>01.14.61500.18</u> | | BUILDING MAINTENANCE | | 3,500.00 | |
| 01050 | Golden State Emergency Veh Svc | 04/03/2024 | Regular | 0.00 | 884.89 | 23660 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>CI044117</u> | Invoice | 03/21/2024 | 03.21.2024 - MIRROR ASSY LH FROM KIT | 0.00 | 884.89 | |
| | <u>01.25.62989.00</u> | | FLEET PARTS | | 884.89 | |
| 01020 | PG&E | 04/03/2024 | Regular | 0.00 | 3,250.94 | 23661 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>758-03252024</u> | Invoice | 03/25/2024 | 758 - UTILITIES - 02.03.24-03.05.24 | 0.00 | 3,250.94 | |
| | <u>01.14.61702.00</u> | | GAS AND ELECTRIC | | 3,250.94 | |
| 01010 | Redwood Security Systems Inc | 04/03/2024 | Regular | 0.00 | 495.00 | 23662 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>4142453</u> | Invoice | 04/01/2024 | 04.01.2024 - FIRE MONITORING/MAINTE | 0.00 | 495.00 | |
| | <u>01.05.61105.00</u> | | OTHER CONTRACT SERVI | | 495.00 | |
| 01147 | Town of Ross | 04/03/2024 | Regular | 0.00 | 7,309.00 | 23663 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|--------------------------------|---------------------|---|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>QTR4 FYE24</u> | Invoice | 04/01/2024 | 04.01.2024 - PG&E/WATER - APR TO JUN | 0.00 | 7,309.00 | |
| | <u>01.14.61702.00</u> | | GAS AND ELECTRIC | | 6,636.00 | |
| | <u>01.14.61703.00</u> | | WATER | | 673.00 | |
| 01471 | FIRE RISK MANAGEMENT SERVICES | 04/09/2024 | Regular | 0.00 | 107,990.00 | 23664 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>FRMS-2024-0129</u> | Invoice | 07/14/2023 | 07.14.2023 - WORKER'S COMP CONTRIBU | 0.00 | 107,990.00 | |
| | <u>01.00.60215.00</u> | | WORKERS' COMPENSATI | | 107,990.00 | |
| 01037 | Marin Municipal Water District | 04/09/2024 | Regular | 0.00 | 49.29 | 23665 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>256-03132024</u> | Invoice | 03/13/2024 | 256 - 150 BUTTERFIELD RD - 01.10.24-03. | 0.00 | 49.29 | |
| | <u>01.14.61703.00</u> | | WATER | | 49.29 | |
| 01487 | Brady Industries NorCal | 04/10/2024 | Regular | 0.00 | 41.53 | 23666 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>8756927</u> | Invoice | 03/29/2024 | 03.29.2024 - DETERGENT | 0.00 | 41.53 | |
| | <u>01.14.62206.00</u> | | JANITORIAL MAINTENAN | | 41.53 | |
| 01077 | Dean Barsocchini | 04/10/2024 | Regular | 0.00 | 250.00 | 23667 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006850</u> | Invoice | 04/08/2024 | 04.08.2024 - REIMB - PARAMEDIC LICENS | 0.00 | 250.00 | |
| | <u>01.10.61000.00</u> | | TRAINING AND EDUCATIO | | 250.00 | |
| 01272 | Diesel Direct West Inc | 04/10/2024 | Regular | 0.00 | 1,659.12 | 23668 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>85757750</u> | Invoice | 04/04/2024 | 04.04.2024 - GASOLINE UNL - 102.0 GAL | 0.00 | 654.69 | |
| | <u>01.25.62988.00</u> | | FUEL | | 654.69 | |
| <u>85757751</u> | Invoice | 04/04/2024 | 04.04.2024 - ULSD CLEAR - 178.1 GAL | 0.00 | 1,004.43 | |
| | <u>01.25.62988.00</u> | | FUEL | | 1,004.43 | |
| 01017 | Fairfax Lumber | 04/10/2024 | Regular | 0.00 | 19.46 | 23669 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>279878</u> | Invoice | 03/27/2024 | 03.27.2024 - SPRAYPAINT/TOOL HOOK/HE | 0.00 | 19.46 | |
| | <u>01.14.61500.21</u> | | BUILDING MAINTENANCE | | 19.46 | |
| 01150 | Fire Safety Supply Inc | 04/10/2024 | Regular | 0.00 | 1,618.29 | 23670 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>122715</u> | Invoice | 03/22/2024 | 03.22.2024 - FIRE EXTINGUISHERS - 33 SF | 0.00 | 480.63 | |
| | <u>01.10.61410.00</u> | | EQUIPMENT MAINTENAN | | 480.63 | |
| <u>122716</u> | Invoice | 03/22/2024 | 03.22.2024 - FIRE EXTINGUISHERS - 777 S | 0.00 | 591.53 | |
| | <u>01.10.61410.00</u> | | EQUIPMENT MAINTENAN | | 591.53 | |
| <u>122718</u> | Invoice | 03/22/2024 | 03.22.2024 - FIRE EXTINGUISHERS - 150 B | 0.00 | 399.13 | |
| | <u>01.10.61410.00</u> | | EQUIPMENT MAINTENAN | | 399.13 | |
| <u>122719</u> | Invoice | 03/22/2024 | 03.22.2024 - FIRE EXTINGUISHERS - 10 PA | 0.00 | 147.00 | |
| | <u>01.10.61410.00</u> | | EQUIPMENT MAINTENAN | | 147.00 | |
| 01295 | Grier Argall Plumbing Inc | 04/10/2024 | Regular | 0.00 | 610.00 | 23671 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|-------------------------------|---------------------|--|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>17446</u> | Invoice | 04/02/2024 | 04.02.2024 - GARBAGE DISPOSAL REPLAC | 0.00 | 610.00 | |
| | <u>01.14.61500.18</u> | | BUILDING MAINTENANCE | | 610.00 | |
| 01035 | Marin County Sheriff's Office | 04/10/2024 | Regular | 0.00 | 17,911.08 | 23672 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>12470</u> | Invoice | 04/09/2024 | 04.09.2024 - MDC SUPPORT/MAINTENAN | 0.00 | 17,911.08 | |
| | <u>01.10.61100.00</u> | | DISPATCH | | 17,911.08 | |
| 01426 | Quest UCCS | 04/10/2024 | Regular | 0.00 | 349.05 | 23673 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>131647</u> | Invoice | 04/09/2024 | 04.09.2024 - QTRLY POST WARRANTY AG | 0.00 | 349.05 | |
| | <u>01.14.61705.00</u> | | TELEPHONE | | 349.05 | |
| 01092 | Stroupe Petroleum | 04/10/2024 | Regular | 0.00 | 662.45 | 23674 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>i43372</u> | Invoice | 04/03/2024 | 04.03.2024 - GAS PUMP REPAIR | 0.00 | 662.45 | |
| | <u>01.25.62988.00</u> | | FUEL | | 662.45 | |
| 01058 | Able Tire & Brake | 04/17/2024 | Regular | 0.00 | 420.64 | 23675 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>681592</u> | Invoice | 04/08/2024 | 04.08.2024 - 2022 FORD EXPLORER - TIRE | 0.00 | 420.64 | |
| | <u>01.25.62989.00</u> | | FLEET PARTS | | 420.64 | |
| 01326 | AMAZON.COM SERVICES LLC | 04/17/2024 | Regular | 0.00 | 321.05 | 23676 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>16KD-4GKD-WPQ</u> | Invoice | 04/09/2024 | 04.09.2024 - SHOWER CURTAIN | 0.00 | 32.76 | |
| | <u>01.14.61500.00</u> | | BUILDING MAINTENANCE | | 32.76 | |
| <u>19R1-KG9T-W6XV</u> | Invoice | 04/14/2024 | 04.14.2024 - BINDER TAB DIVIDERS | 0.00 | 40.39 | |
| | <u>01.10.60065.02</u> | | EXPLORER POST | | 40.39 | |
| <u>1GHQ-D1FT-1XJ9</u> | Invoice | 04/04/2024 | 04.04.2024 - HEAT RESISTANT GLOVES | 0.00 | 166.05 | |
| | <u>01.05.62200.00</u> | | GENERAL DEPARTMENT S | | 166.05 | |
| <u>1JKN-1WWX-CH9</u> | Invoice | 04/16/2024 | 04.16.2024 - IMPACT SOCKET ADAPTER | 0.00 | 18.42 | |
| | <u>01.10.63140.00</u> | | HYDRANTS | | 18.42 | |
| <u>1K7M-H1JK-4MG</u> | Invoice | 04/02/2024 | 04.02.2024 - ACRYLIC SIGN HOLDER | 0.00 | 63.43 | |
| | <u>01.05.61129.00</u> | | HIRING EXPENSES | | 63.43 | |
| 01026 | AT&T Calnet | 04/17/2024 | Regular | 0.00 | 762.70 | 23677 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>000021529370</u> | Invoice | 04/10/2024 | 04.10.2024 - WIRELESS - 03.10.24-04.09.2 | 0.00 | 762.70 | |
| | <u>01.14.61705.00</u> | | TELEPHONE | | 762.70 | |
| 01059 | AT&T Mobility | 04/17/2024 | Regular | 0.00 | 1,080.01 | 23678 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>287301083016X4</u> | Invoice | 04/02/2024 | 04.02.2024 - WIRELESS - 03.03.24-04.02.2 | 0.00 | 1,080.01 | |
| | <u>01.14.61705.00</u> | | TELEPHONE | | 1,080.01 | |
| 01016 | Diego Truck Repair Inc | 04/17/2024 | Regular | 0.00 | 3,157.86 | 23679 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|----------------------------------|--------------|---|---------------------------------|------------------|----------------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>68726</u> | Invoice <u>01.25.61600.00</u> | 04/08/2024 | 04.08.2024 - 2010 PIERCE ALL STEER - 90 FLEET MAINTENANCE/RE | 04.08.2024 - 2010 PIERCE ALL S | 0.00 1,160.82 | 1,160.82 |
| <u>68735</u> | Invoice <u>01.25.61600.00</u> | 04/09/2024 | 04.09.2024 - 2006 PIERCE STEER - 90 DAY FLEET MAINTENANCE/RE | 04.09.2024 - 2006 PIERCE STEER | 0.00 1,997.04 | 1,997.04 |
| 01272 | Diesel Direct West Inc | 04/17/2024 | Regular | | 0.00 | 1,520.17 23680 |
| <u>85771320</u> | Invoice <u>01.25.62988.00</u> | 04/11/2024 | 04.11.2024 - GASOLINE UNL - 55.0 FUEL | 04.11.2024 - GASOLINE UNL - 5 | 0.00 358.40 | 358.40 |
| <u>85771321</u> | Invoice <u>01.25.62988.00</u> | 04/11/2024 | 04.11.2024 - ULSD CLEAR - 202.9 GAL FUEL | 04.11.2024 - ULSD CLEAR - 202. | 0.00 1,161.77 | 1,161.77 |
| 01475 | EverBank, N.A. | 04/17/2024 | Regular | | 0.00 | 465.81 23681 |
| <u>9953430</u> | Invoice <u>01.05.61105.00</u> | 04/05/2024 | 04.05.2024 - KYOCERA TASKALFA 4053CI C OTHER CONTRACT SERVI | 04.05.2024 - KYOCERA TASKALF | 0.00 465.81 | 465.81 |
| 01050 | Golden State Emergency Veh Svc | 04/17/2024 | Regular | | 0.00 | 569.10 23682 |
| <u>CI043544</u> | Invoice <u>01.25.62989.00</u> | 02/15/2024 | 02.15.2024 - CUSHION ASSY SEAT BOTTO FLEET PARTS | 02.15.2024 - CUSHION ASSY SEA | 0.00 569.10 | 569.10 |
| 01234 | Napa Auto Parts | 04/17/2024 | Regular | | 0.00 | 299.10 23683 |
| <u>857212</u> | Invoice <u>01.25.62989.00</u> | 04/03/2024 | 04.03.2024 - HEATER HOSE FLEET PARTS | 04.03.2024 - HEATER HOSE | 0.00 65.39 | 65.39 |
| <u>857526</u> | Invoice <u>01.25.62989.00</u> | 04/05/2024 | 04.05.2024 - NITRITE FEE AP FLEET PARTS | 04.05.2024 - NITRITE FEE AP | 0.00 126.69 | 126.69 |
| <u>857556</u> | Invoice <u>01.25.62989.00</u> | 04/05/2024 | 04.05.2024 - ANTIFREEZE FLEET PARTS | 04.05.2024 - ANTIFREEZE | 0.00 75.35 | 75.35 |
| <u>857651</u> | Invoice <u>01.25.62989.00</u> | 04/05/2024 | 04.05.2024 - NITRITE FEE AF FLEET PARTS | 04.05.2024 - NITRITE FEE AF | 0.00 31.67 | 31.67 |
| 01095 | Richards Watson Gershon | 04/17/2024 | Regular | | 0.00 | 2,964.00 23684 |
| <u>247241</u> | Invoice <u>01.05.61107.00</u> | 03/31/2024 | 03.31.2024 - GENERAL LEGAL COUNSEL ATTORNEY/LEGAL FEES | 03.31.2024 - GENERAL LEGAL C | 0.00 2,964.00 | 2,964.00 |
| 01098 | Verizon Wireless | 04/17/2024 | Regular | | 0.00 | 818.47 23685 |
| <u>9960616124</u> | Invoice <u>01.14.61705.00</u> | 04/01/2024 | 04.01.2024 - WIRELESS - 03.02.24-04.01.2 TELEPHONE | 04.01.2024 - WIRELESS - 03.02.2 | 0.00 818.47 | 818.47 |
| 01326 | AMAZON.COM SERVICES LLC | 04/22/2024 | Regular | | 0.00 | 315.88 23686 |
| <u>11CV-494Q-6DG6</u> | Invoice <u>01.14.63041.00</u> | 04/19/2024 | 04.19.2024 - MONITOR OFFICE EQUIPMENT | 04.19.2024 - MONITOR | 0.00 315.88 | 315.88 |
| 01329 | Andrew Juric | 04/22/2024 | Regular | | 0.00 | 1,339.98 23687 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|----------------------------|---------------------|--|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006883</u> | Invoice | 04/20/2024 | 04.20.2024 - REIMB-STRUCTURAL COLLAP | 0.00 | 1,339.98 | |
| | <u>01.10.61000.00</u> | | TRAINING AND EDUCATIO | | 1,339.98 | |
| 01054 | BoundTree Medical | 04/22/2024 | Regular | 0.00 | 3,937.72 | 23688 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>85303928</u> | Invoice | 04/04/2024 | 04.04.2024 - SODIUM BICARB 50ML | 0.00 | 206.75 | |
| | <u>01.10.62204.00</u> | | PARAMEDIC RESPONSE S | | 206.75 | |
| <u>85305405</u> | Invoice | 04/05/2024 | 04.05.2024 - GENERAL MEDICAL SUPPLIES | 0.00 | 1,367.93 | |
| | <u>01.10.62204.00</u> | | PARAMEDIC RESPONSE S | | 1,367.93 | |
| <u>85307072</u> | Invoice | 04/08/2024 | 04.08.2024 - EKG PAPER | 0.00 | 5.75 | |
| | <u>01.10.62204.00</u> | | PARAMEDIC RESPONSE S | | 5.75 | |
| <u>85316153</u> | Invoice | 04/16/2024 | 04.16.2024 - GENTEC CARBON COMP CYLI | 0.00 | 1,670.12 | |
| | <u>01.10.62204.00</u> | | PARAMEDIC RESPONSE S | | 1,670.12 | |
| <u>85316154</u> | Invoice | 04/16/2024 | 04.16.2024 - GENERAL MEDICAL SUPPLIES | 0.00 | 687.17 | |
| | <u>01.10.62204.00</u> | | PARAMEDIC RESPONSE S | | 687.17 | |
| 01077 | Dean Barsocchini | 04/22/2024 | Regular | 0.00 | 1,339.98 | 23689 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006882</u> | Invoice | 04/20/2024 | 04.20.2024 - REIMB - FIRE NUGGETS | 0.00 | 1,339.98 | |
| | <u>01.10.61000.00</u> | | TRAINING AND EDUCATIO | | 1,339.98 | |
| 01272 | Diesel Direct West Inc | 04/22/2024 | Regular | 0.00 | 653.49 | 23690 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>85784697</u> | Invoice | 04/18/2024 | 04.18.2024 - GASOLINE UNL - 107.6 GAL | 0.00 | 653.49 | |
| | <u>01.25.62988.00</u> | | FUEL | | 653.49 | |
| 01017 | Fairfax Lumber | 04/22/2024 | Regular | 0.00 | 6.59 | 23691 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>280884</u> | Invoice | 04/19/2024 | 04.19.2024 - HARDWARE/FASTENERS | 0.00 | 6.59 | |
| | <u>01.14.61500.19</u> | | BUILDING MAINTENANCE | | 6.59 | |
| 01150 | Fire Safety Supply Inc | 04/22/2024 | Regular | 0.00 | 45.23 | 23692 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>30813SO</u> | Invoice | 04/16/2024 | 04.16.2024 - 5LB VEHICLE BRACKET | 0.00 | 45.23 | |
| | <u>01.10.61410.00</u> | | EQUIPMENT MAINTENAN | | 45.23 | |
| 01267 | James Barona | 04/22/2024 | Regular | 0.00 | 3,931.02 | 23693 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006884</u> | Invoice | 04/20/2024 | 04.20.2024 - REIMB - FIRE NUGGETS STRC | 0.00 | 1,339.98 | |
| | <u>01.10.61000.00</u> | | TRAINING AND EDUCATIO | | 1,339.98 | |
| <u>INV0006885</u> | Invoice | 04/20/2024 | 04.20.2024 - REIMB - HOTELS FOR STRCTR | 0.00 | 2,591.04 | |
| | <u>01.10.61000.00</u> | | TRAINING AND EDUCATIO | | 2,591.04 | |
| 01036 | Marin County Tax Collector | 04/22/2024 | Regular | 0.00 | 356.25 | 23694 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006881</u> | Invoice | 04/11/2024 | 04.11.2024 - RADIO SHOP SERVICES | 0.00 | 356.25 | |
| | <u>01.10.61101.00</u> | | RADIO REPAIR | | 356.25 | |
| 01147 | Town of Ross | 04/22/2024 | Regular | 0.00 | 4,750.00 | 23695 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|-------------------------|----------------------|--|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006887</u> | Invoice | 04/22/2024 | 04.22.2024 - SURPLUS AUCTION PAYMEN | 0.00 | 4,750.00 | |
| | <u>01.00.49512.00</u> | MISCELLANEOUS INCOM | 04.22.2024 - SURPLUS AUCTION | | 4,750.00 | |
| 01326 | AMAZON.COM SERVICES LLC | 04/30/2024 | Regular | 0.00 | 805.58 | 23696 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1CTR-9PHL-F1XG</u> | Invoice | 04/27/2024 | 04.27.2024 - EXERCISE EQUIPMENT | 0.00 | 766.49 | |
| | <u>01.14.63042.00</u> | EXERCISE EQUIPMENT | 04.27.2024 - EXERCISE EQUIPM | | 766.49 | |
| <u>1PTH-7NFY-J4T4</u> | Invoice | 04/24/2024 | 04.24.2024 - WATER FILTERS | 0.00 | 39.09 | |
| | <u>01.05.62200.00</u> | GENERAL DEPARTMENT S | 04.24.2024 - WATER FILTERS | | 39.09 | |
| 01433 | AT&T Corp | 04/30/2024 | Regular | 0.00 | 2,669.06 | 23697 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>241019229</u> | Invoice | 04/27/2024 | 04.27.2024 - WIRELESS - 03.11.24-04.10.2 | 0.00 | 2,669.06 | |
| | <u>01.14.61705.00</u> | TELEPHONE | 04.27.2024 - WIRELESS - 03.11.2 | | 2,669.06 | |
| 01054 | BoundTree Medical | 04/30/2024 | Regular | 0.00 | 206.75 | 23698 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>85325165</u> | Invoice | 04/24/2024 | 04.24.2024 - MEDICAL SUPPLIES | 0.00 | 206.75 | |
| | <u>01.10.62204.00</u> | PARAMEDIC RESPONSE S | 04.24.2024 - MEDICAL SUPPLIES | | 206.75 | |
| 01076 | Burros Brothers Company | 04/30/2024 | Regular | 0.00 | 4,322.00 | 23699 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>20204</u> | Invoice | 04/17/2024 | 04.17.2024 - CARPET CLEANING - STN 18 | 0.00 | 1,077.00 | |
| | <u>01.14.61500.18</u> | BUILDING MAINTENANCE | 04.17.2024 - CARPET CLEANING | | 1,077.00 | |
| <u>20205</u> | Invoice | 04/20/2024 | 04.20.2024 - CARPET CLEANING - STN 19 | 0.00 | 1,482.00 | |
| | <u>01.14.61500.19</u> | BUILDING MAINTENANCE | 04.20.2024 - CARPET CLEANING | | 1,482.00 | |
| <u>20206</u> | Invoice | 04/17/2024 | 04.17.2024 - CARPET CLEANING - STN 20 | 0.00 | 496.00 | |
| | <u>01.14.61500.20</u> | BUILDING MAINTENANCE | 04.17.2024 - CARPET CLEANING | | 496.00 | |
| <u>20208</u> | Invoice | 04/18/2024 | 04.18.2024 - CARPET CLEANING - STN 21 | 0.00 | 1,267.00 | |
| | <u>01.14.61500.21</u> | BUILDING MAINTENANCE | 04.18.2024 - CARPET CLEANING | | 1,267.00 | |
| 01490 | City of Foster City | 04/30/2024 | Regular | 0.00 | 567.00 | 23700 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>15847</u> | Invoice | 04/11/2024 | 04.11.2024 - CALOPPS JOB POSTING | 0.00 | 567.00 | |
| | <u>01.05.61129.00</u> | HIRING EXPENSES | 04.11.2024 - CALOPPS JOB POST | | 567.00 | |
| 01016 | Diego Truck Repair Inc | 04/30/2024 | Regular | 0.00 | 9,473.19 | 23701 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>68685</u> | Invoice | 03/28/2024 | 03.28.2024 - 2019 INTL HV507 FULL SERVI | 0.00 | 4,289.77 | |
| | <u>01.25.61600.00</u> | FLEET MAINTENANCE/RE | 03.28.2024 - 2019 INTL HV507 F | | 4,289.77 | |
| <u>68749</u> | Invoice | 04/10/2024 | 04.10.2024 - 2023 PIERCE ENFORCER - 90 | 0.00 | 1,546.47 | |
| | <u>01.25.61600.00</u> | FLEET MAINTENANCE/RE | 04.10.2024 - 2023 PIERCE ENFO | | 1,546.47 | |
| <u>68761</u> | Invoice | 04/11/2024 | 04.11.2024 - 2020 PIERCE FIRETRK 90 DAY | 0.00 | 3,636.95 | |
| | <u>01.25.61600.00</u> | FLEET MAINTENANCE/RE | 04.11.2024 - 2020 PIERCE FIRET | | 3,636.95 | |
| 01272 | Diesel Direct West Inc | 04/30/2024 | Regular | 0.00 | 1,470.53 | 23702 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>85797794</u> | Invoice | 04/25/2024 | 04.25.2024 - GASOLINE UNL - 52.2 GAL | 0.00 | 320.78 | |
| | <u>01.25.62988.00</u> | FUEL | 04.25.2024 - GASOLINE UNL - 5 | | 320.78 | |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|-----------------------------------|-----------------------|---------------------------------------|----------------------------|-----------------------|--------|
| <u>85797795</u> | Invoice | 04/25/2024 | 04.25.2024 - ULSD CLEAR - 204.1 GAL | 0.00 | 1,149.75 | |
| | <u>01.25.62988.00</u> | FUEL | 04.25.2024 - ULSD CLEAR - 204. | | 1,149.75 | |
| 01017 | Fairfax Lumber | 04/30/2024 | Regular | 0.00 | 7.44 | 23703 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>281275</u> | Invoice | 04/26/2024 | 04.26.2024 - PIPE INSULATION | 0.00 | 7.44 | |
| | <u>01.14.61500.21</u> | BUILDING MAINTENANCE | 04.26.2024 - PIPE INSULATION | | 7.44 | |
| 01267 | James Barona | 04/30/2024 | Regular | 0.00 | 250.00 | 23704 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006892</u> | Invoice | 04/26/2024 | 04.26.2024 - REIMB - PARAMEDIC LICENS | 0.00 | 250.00 | |
| | <u>01.10.61000.00</u> | TRAINING AND EDUCATIO | 04.26.2024 - REIMB - PARAMEDI | | 250.00 | |
| 01276 | Municipal Emergency Services, Inc | 04/30/2024 | Regular | 0.00 | 4,793.64 | 23705 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>IN2031890</u> | Invoice | 04/02/2024 | 04.02.2024 - RECEIVER TRUCK CHANGING | 0.00 | 2,632.71 | |
| | <u>01.10.62210.00</u> | BREATHING APPARATUS | 04.02.2024 - RECEIVER TRUCK C | | 2,632.71 | |
| <u>IN2045102</u> | Invoice | 04/26/2024 | 04.26.2024 - SCBA FLOW TESTS/BATTERIE | 0.00 | 2,160.93 | |
| | <u>01.10.62211.00</u> | BREATHING APPARATUS-C | 04.26.2024 - SCBA FLOW TESTS/ | | 2,160.93 | |
| 01334 | Teleflex LLC | 04/30/2024 | Regular | 0.00 | 613.38 | 23706 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>9508273190</u> | Invoice | 04/04/2024 | 04.04.2024 - NEEDLES | 0.00 | 613.38 | |
| | <u>01.10.62204.00</u> | PARAMEDIC RESPONSE S | 04.04.2024 - NEEDLES | | 613.38 | |
| 01216 | Tomas Pastalka | 04/30/2024 | Regular | 0.00 | 150.00 | 23707 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006893</u> | Invoice | 04/25/2024 | 04.25.2024 - Z00.00 | 0.00 | 150.00 | |
| | <u>01.05.61127.00</u> | HEALTH AND WELLNESS | 04.25.2024 - Z00.00 | | 150.00 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 80 | 53 | 0.00 | 207,584.01 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 80 | 53 | 0.00 | 207,584.01 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|--------------------------------------|------------------|----------------------------|------------------------|-----------------------|--------|
| 01013 | AFLAC Business Services | 04/10/2024 | Regular | 0.00 | 3,390.48 | 11445 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0006824</u> | Invoice | 04/15/2024 | AFLAC | 0.00 | 3,390.48 | |
| | <u>01.00.20271.00</u> | | AFLAC P/R DEDUCTION | | 3,390.48 | |
| 01004 | CAPF | 04/10/2024 | Regular | 0.00 | 472.00 | 11446 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0006827</u> | Invoice | 04/15/2024 | DISABILITY INSURANCE | 0.00 | 472.00 | |
| | <u>01.00.20275.00</u> | | DISABILITY INSURANCE W | | 472.00 | |
| | | | DISABILITY INSURANCE | | | |
| 01161 | Nationwide Retirement Solutions | 04/10/2024 | Regular | 0.00 | 3,075.22 | 11447 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0006829</u> | Invoice | 04/15/2024 | NATIONWIDE RETIREMENT | 0.00 | 2,217.00 | |
| | <u>01.00.20277.00</u> | | DEFERRED COMP. W/ NR | | 2,217.00 | |
| | | | NATIONWIDE RETIREMENT | | | |
| <u>INV0006830</u> | Invoice | 04/15/2024 | NATIONWIDE RETIREMENT | 0.00 | 858.22 | |
| | <u>01.00.20277.00</u> | | DEFERRED COMP. W/ NR | | 858.22 | |
| | | | NATIONWIDE RETIREMENT | | | |
| 01069 | Ross Valley Firefighters Association | 04/10/2024 | Regular | 0.00 | 2,490.00 | 11448 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0006841</u> | Invoice | 04/15/2024 | UNION DUES | 0.00 | 2,490.00 | |
| | <u>01.00.20289.00</u> | | UNION DUES WITHHELD | | 2,490.00 | |
| | | | UNION DUES | | | |
| 01013 | AFLAC Business Services | 04/19/2024 | Regular | 0.00 | 3,390.48 | 11453 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0006855</u> | Invoice | 04/30/2024 | AFLAC | 0.00 | 3,390.48 | |
| | <u>01.00.20271.00</u> | | AFLAC P/R DEDUCTION | | 3,390.48 | |
| | | | AFLAC | | | |
| 01004 | CAPF | 04/19/2024 | Regular | 0.00 | 427.75 | 11454 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>CM0000194</u> | Credit Memo | 04/15/2024 | DISABILITY INSURANCE | 0.00 | -14.75 | |
| | <u>01.00.20275.00</u> | | DISABILITY INSURANCE W | | -14.75 | |
| | | | DISABILITY INSURANCE | | | |
| <u>INV0006858</u> | Invoice | 04/30/2024 | DISABILITY INSURANCE | 0.00 | 442.50 | |
| | <u>01.00.20275.00</u> | | DISABILITY INSURANCE W | | 442.50 | |
| | | | DISABILITY INSURANCE | | | |
| 01161 | Nationwide Retirement Solutions | 04/19/2024 | Regular | 0.00 | 3,275.69 | 11455 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0006860</u> | Invoice | 04/30/2024 | NATIONWIDE RETIREMENT | 0.00 | 2,217.00 | |
| | <u>01.00.20277.00</u> | | DEFERRED COMP. W/ NR | | 2,217.00 | |
| | | | NATIONWIDE RETIREMENT | | | |
| <u>INV0006861</u> | Invoice | 04/30/2024 | NATIONWIDE RETIREMENT | 0.00 | 1,058.69 | |
| | <u>01.00.20277.00</u> | | DEFERRED COMP. W/ NR | | 1,058.69 | |
| | | | NATIONWIDE RETIREMENT | | | |
| 01069 | Ross Valley Firefighters Association | 04/19/2024 | Regular | 0.00 | 2,407.00 | 11456 |

Check Report

Date Range: 04/01/2024 - 04/30/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|-----------------------|--------------|---------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0006872</u> | Invoice | 04/30/2024 | UNION DUES | 0.00 | 2,407.00 | |
| | <u>01.00.20289.00</u> | | UNION DUES WITHHELD | | 2,407.00 | |

Bank Code PY Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 11 | 8 | 0.00 | 18,928.62 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 11 | 8 | 0.00 | 18,928.62 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 91 | 61 | 0.00 | 226,512.63 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 91 | 61 | 0.00 | 226,512.63 |

Fund Summary

| Fund | Name | Period | Amount |
|------|----------------|--------|-------------------|
| 98 | POOLED PAYROLL | 4/2024 | 18,928.62 |
| 99 | POOLED CASH | 4/2024 | 207,584.01 |
| | | | 226,512.63 |

Ross Valley Fire Dept

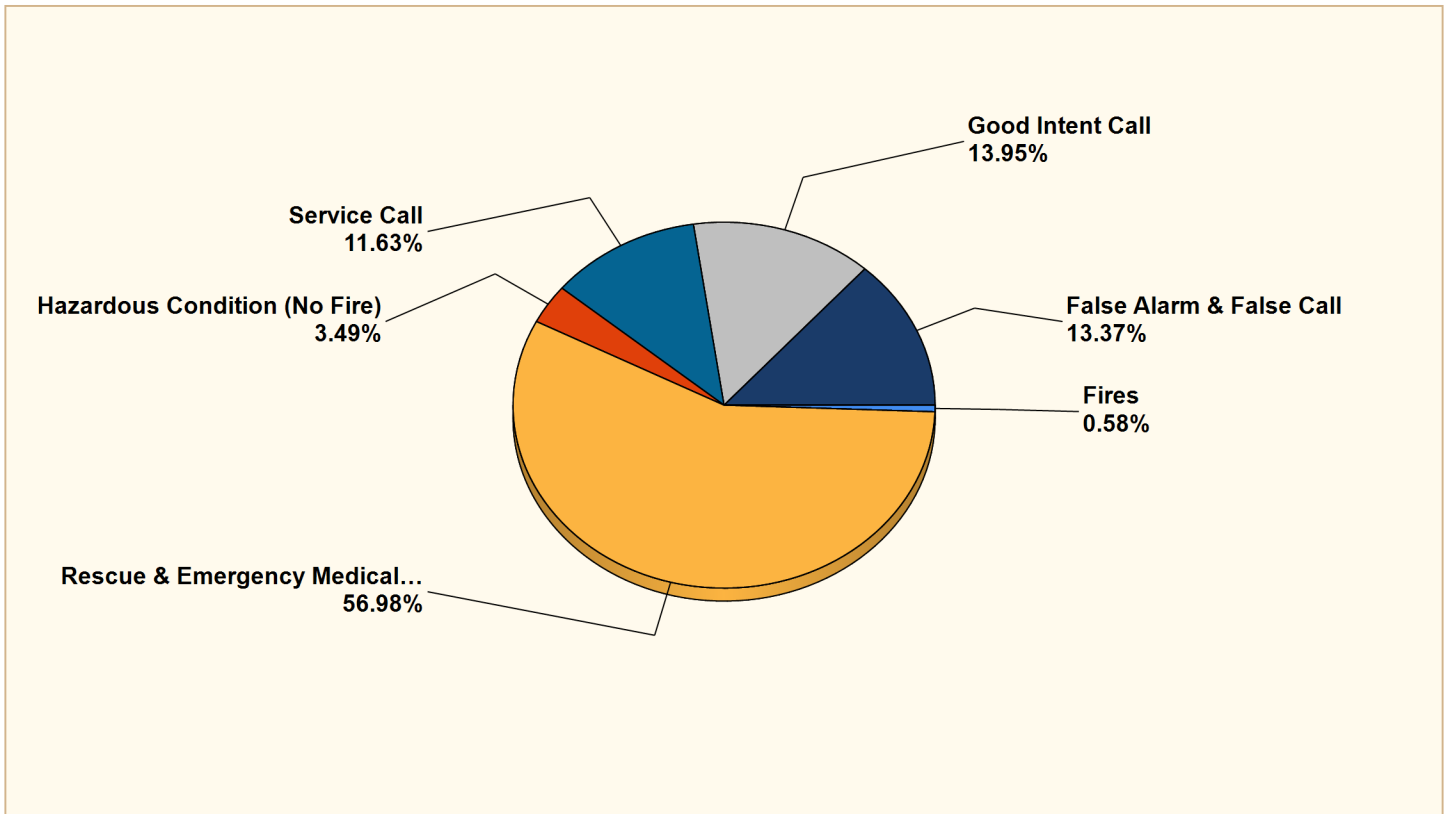
San Anselmo, CA

This report was generated on 5/2/2024 2:16:36 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2024 | End Date: 04/30/2024



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|-------------|
| Fires | 1 | 0.58% |
| Rescue & Emergency Medical Service | 98 | 56.98% |
| Hazardous Condition (No Fire) | 6 | 3.49% |
| Service Call | 20 | 11.63% |
| Good Intent Call | 24 | 13.95% |
| False Alarm & False Call | 23 | 13.37% |
| TOTAL | 172 | 100% |



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Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|--|-------------|-------------|
| 113 - Cooking fire, confined to container | 1 | 0.58% |
| 321 - EMS call, excluding vehicle accident with injury | 95 | 55.23% |
| 322 - Motor vehicle accident with injuries | 1 | 0.58% |
| 323 - Motor vehicle/pedestrian accident (MV Ped) | 2 | 1.16% |
| 412 - Gas leak (natural gas or LPG) | 5 | 2.91% |
| 441 - Heat from short circuit (wiring), defective/worn | 1 | 0.58% |
| 500 - Service Call, other | 2 | 1.16% |
| 550 - Public service assistance, other | 3 | 1.74% |
| 552 - Police matter | 1 | 0.58% |
| 553 - Public service | 10 | 5.81% |
| 554 - Assist invalid | 4 | 2.33% |
| 611 - Dispatched & cancelled en route | 17 | 9.88% |
| 622 - No incident found on arrival at dispatch address | 5 | 2.91% |
| 651 - Smoke scare, odor of smoke | 2 | 1.16% |
| 700 - False alarm or false call, other | 1 | 0.58% |
| 715 - Local alarm system, malicious false alarm | 1 | 0.58% |
| 733 - Smoke detector activation due to malfunction | 5 | 2.91% |
| 735 - Alarm system sounded due to malfunction | 1 | 0.58% |
| 736 - CO detector activation due to malfunction | 2 | 1.16% |
| 743 - Smoke detector activation, no fire - unintentional | 5 | 2.91% |
| 744 - Detector activation, no fire - unintentional | 1 | 0.58% |
| 745 - Alarm system activation, no fire - unintentional | 6 | 3.49% |
| 746 - Carbon monoxide detector activation, no CO | 1 | 0.58% |
| TOTAL INCIDENTS: | 172 | 100% |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 5/2/2024 2:17:45 PM



Incident Type Count per Station for Date Range

Start Date: 04/01/2024 | End Date: 04/30/2024

| INCIDENT TYPE | # INCIDENTS |
|---|-------------|
| Station: 00 - MUTUAL AID RESOURCES | |
| 553 - Public service | 1 |
| # Incidents for 00 - Mutual Aid Resources: | 1 |

| | |
|--|-----------|
| Station: 18 - STATION 18 - Ross | |
| 113 - Cooking fire, confined to container | 1 |
| 321 - EMS call, excluding vehicle accident with injury | 7 |
| 412 - Gas leak (natural gas or LPG) | 2 |
| 553 - Public service | 2 |
| 611 - Dispatched & cancelled en route | 4 |
| 700 - False alarm or false call, other | 1 |
| 745 - Alarm system activation, no fire - unintentional | 5 |
| # Incidents for 18 - Station 18 : | 22 |

| | |
|--|-----------|
| Station: 19 - STATION 19 - San Anselmo | |
| 321 - EMS call, excluding vehicle accident with injury | 33 |
| 322 - Motor vehicle accident with injuries | 1 |
| 412 - Gas leak (natural gas or LPG) | 2 |
| 500 - Service Call, other | 1 |
| 553 - Public service | 2 |
| 554 - Assist invalid | 1 |
| 611 - Dispatched & cancelled en route | 8 |
| 622 - No incident found on arrival at dispatch address | 2 |
| 733 - Smoke detector activation due to malfunction | 3 |
| 736 - CO detector activation due to malfunction | 1 |
| 743 - Smoke detector activation, no fire - unintentional | 3 |
| 745 - Alarm system activation, no fire - unintentional | 1 |
| # Incidents for 19 - Station 19: | 58 |

| | |
|--|----|
| Station: 20 - STATION 20 - Sleepy Hollow | |
| 321 - EMS call, excluding vehicle accident with injury | 16 |
| 441 - Heat from short circuit (wiring), defective/worn | 1 |
| 500 - Service Call, other | 1 |
| 553 - Public service | 2 |
| 554 - Assist invalid | 2 |
| 611 - Dispatched & cancelled en route | 2 |
| 651 - Smoke scare, odor of smoke | 1 |

Only REVIEWED incidents included.



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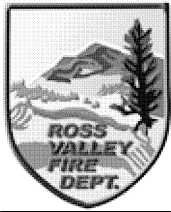
| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| 735 - Alarm system sounded due to malfunction | 1 |
| 736 - CO detector activation due to malfunction | 1 |
| 743 - Smoke detector activation, no fire - unintentional | 1 |
| # Incidents for 20 - Station 20: | 28 |

| Station: 21 - STATION 21 - Fairfax | |
|--|-----------|
| 321 - EMS call, excluding vehicle accident with injury | 39 |
| 323 - Motor vehicle/pedestrian accident (MV Ped) | 2 |
| 412 - Gas leak (natural gas or LPG) | 1 |
| 550 - Public service assistance, other | 3 |
| 552 - Police matter | 1 |
| 553 - Public service | 3 |
| 554 - Assist invalid | 1 |
| 611 - Dispatched & cancelled en route | 3 |
| 622 - No incident found on arrival at dispatch address | 3 |
| 651 - Smoke scare, odor of smoke | 1 |
| 715 - Local alarm system, malicious false alarm | 1 |
| 733 - Smoke detector activation due to malfunction | 2 |
| 743 - Smoke detector activation, no fire - unintentional | 1 |
| 744 - Detector activation, no fire - unintentional | 1 |
| 746 - Carbon monoxide detector activation, no CO | 1 |
| # Incidents for 21 - Station 21: | 63 |

Only REVIEWED incidents included.



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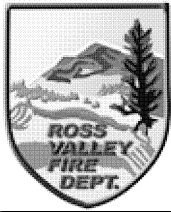
Budget Report Group Summary

For Fiscal: 2023-2024 Period Ending: 04/30/2024

| SubCategory | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------|-------------------------|---------------------|----------------------|--|----------------------|
| Fund: 01 - GENERAL FUND | | | | | | |
| Revenue | | | | | | |
| 475 - MEMBER CONTRIBUTIONS | 11,660,707.00 | 11,660,707.00 | 971,725.67 | 9,717,256.65 | -1,943,450.35 | 16.67% |
| 495 - OUTSIDE / MISCELLANEOUS REVENUE | 1,877,091.00 | 2,246,339.00 | 107,512.56 | 2,059,572.74 | -186,766.26 | 8.31% |
| Revenue Total: | 13,537,798.00 | 13,907,046.00 | 1,079,238.23 | 11,776,829.39 | -2,130,216.61 | 15.32% |
| Expense | | | | | | |
| 600 - SALARIES AND WAGES | 6,889,961.00 | 7,283,855.00 | 648,320.10 | 5,984,100.16 | 1,299,754.84 | 17.84% |
| 601 - RETIREMENT | 2,385,110.00 | 2,385,110.00 | 88,125.62 | 2,125,622.49 | 259,487.51 | 10.88% |
| 602 - EMPLOYEE BENEFITS | 2,319,575.00 | 2,319,575.00 | 112,514.69 | 1,750,701.09 | 568,873.91 | 24.52% |
| 610 - TRAINING | 43,260.00 | 43,260.00 | 7,110.98 | 33,649.70 | 9,610.30 | 22.22% |
| 611 - OUTSIDE SERVICES | 741,096.00 | 1,222,690.00 | 21,060.93 | 530,906.60 | 691,783.40 | 56.58% |
| 613 - PUBLICATION / DUES | 9,866.00 | 9,866.00 | 0.00 | 5,286.62 | 4,579.38 | 46.42% |
| 614 - MAINTENANCE | 22,123.00 | 22,123.00 | 45.23 | 12,758.28 | 9,364.72 | 42.33% |
| 615 - BUILDING MAINTENANCE | 78,500.00 | 78,500.00 | 4,978.79 | 28,023.64 | 50,476.36 | 64.30% |
| 616 - VEHICLE MAINTENANCE | 120,500.00 | 120,500.00 | 8,341.28 | 79,583.14 | 40,916.86 | 33.96% |
| 617 - UTILITIES | 150,153.00 | 150,153.00 | 12,988.29 | 122,445.26 | 27,707.74 | 18.45% |
| 619 - MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 10,443.23 | -10,443.23 | 0.00% |
| 620 - OFFICE SUPPLIES | 6,215.00 | 6,215.00 | 0.00 | 2,624.17 | 3,590.83 | 57.78% |
| 622 - DEPARTMENT SUPPLIES | 131,675.00 | 131,675.00 | 9,756.63 | 96,890.91 | 34,784.09 | 26.42% |
| 625 - FURNISHINGS | 8,487.00 | 8,487.00 | 0.00 | 1,634.41 | 6,852.59 | 80.74% |
| 629 - MISCELLANEOUS | 101,510.00 | 101,510.00 | 6,685.50 | 62,473.02 | 39,036.98 | 38.46% |
| 630 - EQUIPMENT | 49,081.00 | 49,081.00 | 1,082.37 | 16,386.95 | 32,694.05 | 66.61% |
| 631 - CAPITAL OUTLAY | 115,030.00 | 115,030.00 | 18.42 | 52,342.66 | 62,687.34 | 54.50% |
| 670 - TRANSFERS OUT | 365,656.00 | 365,656.00 | 0.00 | 0.00 | 365,656.00 | 100.00% |
| Expense Total: | 13,537,798.00 | 14,413,286.00 | 921,028.83 | 10,915,872.33 | 3,497,413.67 | 24.27% |
| Fund: 01 - GENERAL FUND Surplus (Deficit): | 0.00 | -506,240.00 | 158,209.40 | 860,957.06 | 1,367,197.06 | 270.07% |
| Fund: 15 - VEHICLE FUND | | | | | | |
| Revenue | | | | | | |
| 519 - TRANSFERS IN | 365,656.00 | 365,656.00 | 0.00 | 0.00 | -365,656.00 | 100.00% |
| Revenue Total: | 365,656.00 | 365,656.00 | 0.00 | 0.00 | -365,656.00 | 100.00% |
| Expense | | | | | | |
| 631 - CAPITAL OUTLAY | 98,000.00 | 98,000.00 | 0.00 | 41,347.68 | 56,652.32 | 57.81% |
| 640 - PRINCIPAL | 308,919.00 | 308,919.00 | 0.00 | 308,918.87 | 0.13 | 0.00% |
| 641 - INTEREST | 14,910.00 | 14,910.00 | 0.00 | 14,910.21 | -0.21 | 0.00% |
| Expense Total: | 421,829.00 | 421,829.00 | 0.00 | 365,176.76 | 56,652.24 | 13.43% |
| Fund: 15 - VEHICLE FUND Surplus (Deficit): | -56,173.00 | -56,173.00 | 0.00 | -365,176.76 | -309,003.76 | -550.09% |
| Report Surplus (Deficit): | -56,173.00 | -562,413.00 | 158,209.40 | 495,780.30 | 1,058,193.30 | 188.15% |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|
| 01 - GENERAL FUND | 0.00 | -506,240.00 | 158,209.40 | 860,957.06 | 1,367,197.06 |
| 15 - VEHICLE FUND | -56,173.00 | -56,173.00 | 0.00 | -365,176.76 | -309,003.76 |
| Report Surplus (Deficit): | -56,173.00 | -562,413.00 | 158,209.40 | 495,780.30 | 1,058,193.30 |



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 04/30/2024

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------|--------------------------------|--------------------------|-------------------------|---------------------|----------------------|--|----------------------|
| Fund: 01 - GENERAL FUND | | | | | | | |
| Revenue | | | | | | | |
| 01.00.47501.00 | FAIRFAX | 2,407,212.00 | 2,407,212.00 | 200,601.00 | 2,006,010.00 | -401,202.00 | 16.67 % |
| 01.00.47502.00 | ROSS | 2,414,444.00 | 2,414,444.00 | 201,203.66 | 2,012,036.60 | -402,407.40 | 16.67 % |
| 01.00.47503.00 | SAN ANSELMO | 4,187,309.00 | 4,187,309.00 | 348,942.42 | 3,489,424.15 | -697,884.85 | 16.67 % |
| 01.00.47504.00 | SLEEPY HOLLOW | 1,322,417.00 | 1,322,417.00 | 110,201.42 | 1,102,014.20 | -220,402.80 | 16.67 % |
| 01.00.47507.00 | PRIOR AUTHORITY RETIREE HEALTH | 51,519.00 | 51,519.00 | 4,293.34 | 42,933.40 | -8,585.60 | 16.66 % |
| 01.00.47510.00 | PRIOR AUTHORITY RETIREMENT | 1,277,806.00 | 1,277,806.00 | 106,483.83 | 1,064,838.30 | -212,967.70 | 16.67 % |
| 01.00.49501.00 | COUNTY OF MARIN | 258,021.00 | 258,021.00 | 0.00 | 258,021.00 | 0.00 | 0.00 % |
| 01.00.49502.00 | OES REIMBURSEMENT OUT OF CO | 0.00 | 380,604.00 | 0.00 | 380,784.77 | 180.77 | 100.05 % |
| 01.00.49504.00 | RVPA REIMBURSEMENT MEDIC PR | 306,093.00 | 306,093.00 | 0.00 | 234,741.25 | -71,351.75 | 23.31 % |
| 01.00.49506.00 | RVPA RENTAL | 33,440.00 | 33,440.00 | 815.60 | 33,439.69 | -0.31 | 0.00 % |
| 01.00.49507.00 | LAIF INTEREST | 20,000.00 | 20,000.00 | 7,100.60 | 19,590.46 | -409.54 | 2.05 % |
| 01.00.49509.00 | RVPA AGENCY REIMBURSEMENT | 47,290.00 | 47,290.00 | 0.00 | 47,290.00 | 0.00 | 0.00 % |
| 01.00.49510.00 | PLAN CHECKING FEES | 280,000.00 | 280,000.00 | 44,730.34 | 313,541.85 | 33,541.85 | 111.98 % |
| 01.00.49511.00 | RE-SALE INSPECTION FEES | 50,000.00 | 50,000.00 | 0.00 | 176.70 | -49,823.30 | 99.65 % |
| 01.00.49512.00 | MISCELLANEOUS INCOME | 10,000.00 | 10,000.00 | -4,444.86 | -2,672.40 | -12,672.40 | 126.72 % |
| 01.00.49513.00 | WORKERS COMP REIMBURSEMENT | 0.00 | 109,030.00 | 26,369.02 | 226,302.46 | 117,272.46 | 207.56 % |
| 01.00.49517.00 | DISASTER COORDINATOR REIMB. | 93,241.00 | 93,241.00 | 0.00 | 35,822.24 | -57,418.76 | 61.58 % |
| 01.00.49518.00 | DEFENSIBLE SPACE INSPECTION CO | 327,410.00 | 207,024.00 | 0.00 | 126,802.25 | -80,221.75 | 38.75 % |
| 01.00.49523.00 | APPARATUS REPLACEMENT | 365,656.00 | 365,656.00 | 30,471.33 | 304,713.30 | -60,942.70 | 16.67 % |
| 01.00.49524.00 | TECHNOLOGY FEES | 25,940.00 | 25,940.00 | 2,470.53 | 22,680.74 | -3,259.26 | 12.56 % |
| 01.00.49526.18 | STATION MAINT REVENUE #18 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | -15,000.00 | 100.00 % |
| 01.00.49526.19 | STATION MAINT REVENUE #19 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | -15,000.00 | 100.00 % |
| 01.00.49526.20 | STATION MAINT REVENUE #20 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | -15,000.00 | 100.00 % |
| 01.00.49526.21 | STATION MAINT REVENUE #21 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | -15,000.00 | 100.00 % |
| 01.00.49527.00 | MWPA DSPACE | 0.00 | 0.00 | 0.00 | 34,089.97 | 34,089.97 | 0.00 % |
| 01.00.49528.00 | MWPA LOCAL FUNDS | 0.00 | 0.00 | 0.00 | 24,248.46 | 24,248.46 | 0.00 % |
| | Revenue Total: | 13,537,798.00 | 13,907,046.00 | 1,079,238.23 | 11,776,829.39 | -2,130,216.61 | 15.32% |
| Expense | | | | | | | |
| 01.00.60000.00 | REGULAR SALARIES | 5,448,297.00 | 5,627,097.00 | 409,656.81 | 3,894,116.22 | 1,732,980.78 | 30.80 % |
| 01.00.60010.00 | TEMPORARY HIRE | 17,389.00 | 17,389.00 | 0.00 | 10,012.67 | 7,376.33 | 42.42 % |
| 01.00.60020.00 | MINIMUM STAFFING | 795,960.00 | 795,960.00 | 171,861.34 | 1,380,013.46 | -584,053.46 | -73.38 % |
| 01.00.60021.00 | HOURLY OVERTIME | 102,354.00 | 102,354.00 | 10,106.38 | 77,444.89 | 24,909.11 | 24.34 % |
| 01.00.60024.00 | SHIFT DIFFERENTIAL OT | 23,411.00 | 23,411.00 | 10,233.05 | 83,492.99 | -60,081.99 | -256.64 % |
| 01.00.60025.00 | OT OES RESPONSE | 0.00 | 215,094.00 | 0.00 | 221,957.05 | -6,863.05 | -3.19 % |
| 01.00.60026.00 | OT TRAINING | 70,576.00 | 70,576.00 | 18,575.16 | 35,562.16 | 35,013.84 | 49.61 % |
| 01.00.60027.00 | HOLIDAY | 224,083.00 | 224,083.00 | 18,179.63 | 179,656.77 | 44,426.23 | 19.83 % |
| 01.00.60028.00 | PARAMEDIC TRAINING OVERTIME | 24,274.00 | 24,274.00 | 0.00 | 2,876.63 | 21,397.37 | 88.15 % |
| 01.00.60029.00 | FLSA O/T | 108,747.00 | 108,747.00 | 8,567.34 | 80,306.20 | 28,440.80 | 26.15 % |
| 01.00.60030.00 | S/L BUY BACK | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 % |
| 01.00.60035.00 | RETIRED S/L COMPENSATION | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 100.00 % |
| 01.00.60039.00 | EXECUTIVE OFFICER | 3,600.00 | 3,600.00 | 300.00 | 3,000.00 | 600.00 | 16.67 % |
| 01.00.60040.00 | BOARD MEMBER STIPEND | 8,000.00 | 8,000.00 | 800.00 | 7,800.00 | 200.00 | 2.50 % |
| 01.00.60100.00 | RETIREMENT | 2,385,110.00 | 2,385,110.00 | 88,125.62 | 2,125,622.49 | 259,487.51 | 10.88 % |
| 01.00.60200.00 | CAFETERIA HEALTH PLAN | 940,000.00 | 940,000.00 | 82,822.68 | 771,944.03 | 168,055.97 | 17.88 % |
| 01.00.60201.00 | HEALTH INSURANCE | 0.00 | 0.00 | 0.00 | 825.61 | -825.61 | 0.00 % |
| 01.00.60210.00 | RETIREE HEALTH SAVINGS MATCH | 39,793.00 | 39,793.00 | 3,653.30 | 34,750.52 | 5,042.48 | 12.67 % |
| 01.00.60215.00 | WORKERS' COMPENSATION INSUR | 487,535.00 | 487,535.00 | 0.00 | 431,960.00 | 55,575.00 | 11.40 % |
| 01.00.60220.00 | PAYROLL TAXES | 97,205.00 | 97,205.00 | 9,561.99 | 92,245.88 | 4,959.12 | 5.10 % |
| 01.00.60223.00 | UNIFORM REIMBURSEMENT | 26,640.00 | 26,640.00 | 1,976.36 | 19,651.57 | 6,988.43 | 26.23 % |
| 01.00.60225.00 | EDUCATION REIMBURSEMENT | 122,512.00 | 122,512.00 | 9,790.36 | 97,266.22 | 25,245.78 | 20.61 % |

Budget Report

For Fiscal: 2023-2024 Period Ending: 04/30/2024

| | | Original | Current | Period | Fiscal | Variance | |
|--------------------------------|-------------------------------|--------------|--------------|-----------|------------|---------------|-----------|
| | | Total Budget | Total Budget | Activity | Activity | Favorable | Percent |
| | | | | | | (Unfavorable) | Remaining |
| 01.00.60231.00 | RETIRES' HEALTH INSURANCE | 605,890.00 | 605,890.00 | 4,710.00 | 302,047.35 | 303,842.65 | 50.15 % |
| 01.00.61103.00 | AUDIT & BOOKKEEPING SERVICES | 0.00 | 0.00 | 0.00 | 139.84 | -139.84 | 0.00 % |
| 01.00.61115.00 | LIABILITY INSURANCE | 71,322.00 | 71,322.00 | 0.00 | 60,250.00 | 11,072.00 | 15.52 % |
| 01.00.62999.00 | CONTINGENCY | 26,510.00 | 26,510.00 | 0.00 | 0.00 | 26,510.00 | 100.00 % |
| 01.00.67099.00 | TRANSFERS OUT | 365,656.00 | 365,656.00 | 0.00 | 0.00 | 365,656.00 | 100.00 % |
| 01.05.61103.00 | AUDIT & BOOKKEEPING SERVICES | 32,575.00 | 32,575.00 | 699.27 | 19,510.69 | 13,064.31 | 40.11 % |
| 01.05.61105.00 | OTHER CONTRACT SERVICES | 64,684.00 | 64,684.00 | 960.81 | 22,506.33 | 42,177.67 | 65.21 % |
| 01.05.61107.00 | ATTORNEY/LEGAL FEES | 11,256.00 | 11,256.00 | 0.00 | 19,997.85 | -8,741.85 | -77.66 % |
| 01.05.61112.00 | PERS ADMINISTRATIVE FEE | 2,900.00 | 2,900.00 | 353.09 | 1,055.07 | 1,844.93 | 63.62 % |
| 01.05.61120.00 | CONTRACT SERVICES-SAN ANSELM | 92,772.00 | 92,772.00 | 0.00 | 69,579.00 | 23,193.00 | 25.00 % |
| 01.05.61121.00 | COMPUTER SOFTWARE/SUPPORT | 35,593.00 | 35,593.00 | 0.00 | 15,850.38 | 19,742.62 | 55.47 % |
| 01.05.61122.00 | WEB PAGE DESIGN AND MAINTENA | 8,699.00 | 8,699.00 | 0.00 | 0.00 | 8,699.00 | 100.00 % |
| 01.05.61127.00 | HEALTH AND WELLNESS | 28,325.00 | 28,325.00 | 150.00 | 24,641.00 | 3,684.00 | 13.01 % |
| 01.05.61129.00 | HIRING EXPENSES | 12,731.00 | 12,731.00 | 630.43 | 9,631.81 | 3,099.19 | 24.34 % |
| 01.05.61300.00 | PUBLICATIONS AND DUES | 9,866.00 | 9,866.00 | 0.00 | 5,286.62 | 4,579.38 | 46.42 % |
| 01.05.62000.00 | OFFICE SUPPLIES | 5,100.00 | 5,100.00 | 0.00 | 2,207.32 | 2,892.68 | 56.72 % |
| 01.05.62003.00 | POSTAGE | 1,115.00 | 1,115.00 | 0.00 | 416.85 | 698.15 | 62.61 % |
| 01.05.62200.00 | GENERAL DEPARTMENT SUPPLIES | 13,526.00 | 13,526.00 | 205.14 | 8,372.18 | 5,153.82 | 38.10 % |
| 01.10.60065.02 | EXPLORER POST | 9,270.00 | 9,270.00 | 40.39 | 7,861.12 | 1,408.88 | 15.20 % |
| 01.10.61000.00 | TRAINING AND EDUCATION | 43,260.00 | 43,260.00 | 7,110.98 | 33,649.70 | 9,610.30 | 22.22 % |
| 01.10.61100.00 | DISPATCH | 252,000.00 | 733,594.00 | 17,911.08 | 189,463.62 | 544,130.38 | 74.17 % |
| 01.10.61101.00 | RADIO REPAIR | 5,150.00 | 5,150.00 | 356.25 | 4,313.82 | 836.18 | 16.24 % |
| 01.10.61102.00 | HAZARDOUS MATERIAL REMOVAL | 1,030.00 | 1,030.00 | 0.00 | 0.00 | 1,030.00 | 100.00 % |
| 01.10.61108.00 | HAZARDOUS MATERIAL CONTRACT | 9,840.00 | 9,840.00 | 0.00 | 9,840.00 | 0.00 | 0.00 % |
| 01.10.61110.00 | MERA OPERATING EXPENSE | 107,339.00 | 107,339.00 | 0.00 | 82,858.51 | 24,480.49 | 22.81 % |
| 01.10.61410.00 | EQUIPMENT MAINTENANCE | 12,257.00 | 12,257.00 | 45.23 | 8,379.57 | 3,877.43 | 31.63 % |
| 01.10.61902.00 | MWPA DEFENSIBLE SPACE | 0.00 | 0.00 | 0.00 | 6,197.26 | -6,197.26 | 0.00 % |
| 01.10.62203.00 | EMERGENCY RESPONSE SUPPLIES | 4,478.00 | 4,478.00 | 0.00 | 6,665.83 | -2,187.83 | -48.86 % |
| 01.10.62204.00 | PARAMEDIC RESPONSE SUPPLIES | 40,000.00 | 40,000.00 | 4,757.85 | 31,515.15 | 8,484.85 | 21.21 % |
| 01.10.62210.00 | BREATHING APPARATUS | 7,107.00 | 7,107.00 | 2,632.71 | 2,632.71 | 4,474.29 | 62.96 % |
| 01.10.62211.00 | BREATHING APPARATUS-CONTRACT | 7,532.00 | 7,532.00 | 2,160.93 | 4,458.76 | 3,073.24 | 40.80 % |
| 01.10.62213.00 | PERSONAL PROTECTIVE EQUIPMEN | 39,396.00 | 39,396.00 | 0.00 | 9,372.48 | 30,023.52 | 76.21 % |
| 01.10.63131.00 | EQUIPMENT | 40,000.00 | 40,000.00 | 0.00 | 14,514.69 | 25,485.31 | 63.71 % |
| 01.10.63140.00 | HYDRANTS | 28,428.00 | 28,428.00 | 18.42 | 28,308.11 | 119.89 | 0.42 % |
| 01.10.63150.00 | COMMUNICATIONS EQUIPMENT | 22,279.00 | 22,279.00 | 0.00 | 7,956.80 | 14,322.20 | 64.29 % |
| 01.10.63160.00 | TURNOUTS | 24,323.00 | 24,323.00 | 0.00 | 1,563.06 | 22,759.94 | 93.57 % |
| 01.14.61500.00 | BUILDING MAINTENANCE AND LAN | 18,500.00 | 18,500.00 | 32.76 | 4,215.12 | 14,284.88 | 77.22 % |
| 01.14.61500.18 | BUILDING MAINTENANCE STATION | 15,000.00 | 15,000.00 | 1,687.00 | 8,916.22 | 6,083.78 | 40.56 % |
| 01.14.61500.19 | BUILDING MAINTENANCE STATION | 15,000.00 | 15,000.00 | 1,488.59 | 8,258.54 | 6,741.46 | 44.94 % |
| 01.14.61500.20 | BUILDING MAINTENANCE STATION | 15,000.00 | 15,000.00 | 496.00 | 4,620.88 | 10,379.12 | 69.19 % |
| 01.14.61500.21 | BUILDING MAINTENANCE STATION | 15,000.00 | 15,000.00 | 1,274.44 | 2,012.88 | 12,987.12 | 86.58 % |
| 01.14.61702.00 | GAS AND ELECTRIC | 55,000.00 | 55,000.00 | 6,636.00 | 56,196.00 | -1,196.00 | -2.17 % |
| 01.14.61703.00 | WATER | 8,900.00 | 8,900.00 | 673.00 | 9,913.16 | -1,013.16 | -11.38 % |
| 01.14.61704.00 | SEWER | 4,000.00 | 4,000.00 | 0.00 | 4,120.80 | -120.80 | -3.02 % |
| 01.14.61705.00 | TELEPHONE | 82,253.00 | 82,253.00 | 5,679.29 | 52,215.30 | 30,037.70 | 36.52 % |
| 01.14.62206.00 | JANITORIAL MAINTENANCE SUPPLI | 10,300.00 | 10,300.00 | 0.00 | 6,732.41 | 3,567.59 | 34.64 % |
| 01.14.62501.00 | FURNISHINGS | 8,487.00 | 8,487.00 | 0.00 | 1,634.41 | 6,852.59 | 80.74 % |
| 01.14.63040.00 | APPLIANCES | 5,150.00 | 5,150.00 | 0.00 | 981.58 | 4,168.42 | 80.94 % |
| 01.14.63041.00 | OFFICE EQUIPMENT | 10,300.00 | 10,300.00 | 315.88 | 1,250.69 | 9,049.31 | 87.86 % |
| 01.14.63042.00 | EXERCISE EQUIPMENT | 10,609.00 | 10,609.00 | 766.49 | 7,008.86 | 3,600.14 | 33.93 % |
| 01.14.63044.00 | TECHNOLOGY PURCHASES | 23,022.00 | 23,022.00 | 0.00 | 7,145.82 | 15,876.18 | 68.96 % |
| 01.15.60220.00 | PAYROLL TAXES - COMMUNITY EDU | 0.00 | 0.00 | 0.00 | 9.91 | -9.91 | 0.00 % |
| 01.15.61131.00 | FIRE PREVENTION | 4,880.00 | 4,880.00 | 0.00 | 1,268.68 | 3,611.32 | 74.00 % |
| 01.15.61902.00 | MWPA D-Space | 0.00 | 0.00 | 0.00 | 4,245.97 | -4,245.97 | 0.00 % |
| 01.15.61903.00 | MWPA Local Projects | 0.00 | 0.00 | 0.00 | 23,923.83 | -23,923.83 | 0.00 % |
| 01.15.62220.00 | COMMUNITY EDUCATION & PREP. | 9,336.00 | 9,336.00 | 0.00 | 3,217.56 | 6,118.44 | 65.54 % |
| 01.25.61411.00 | BURN TRAILER MAINTENANCE | 9,866.00 | 9,866.00 | 0.00 | 4,378.71 | 5,487.29 | 55.62 % |
| 01.25.61600.00 | FLEET MAINTENANCE/REPAIRS | 120,500.00 | 120,500.00 | 8,341.28 | 79,583.14 | 40,916.86 | 33.96 % |

Budget Report

For Fiscal: 2023-2024 Period Ending: 04/30/2024

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------|---|--------------------------|-------------------------|--------------------|----------------------|--|----------------------|
| <u>01.25.62988.00</u> | FUEL | 57,500.00 | 57,500.00 | 5,965.76 | 51,075.96 | 6,424.04 | 11.17 % |
| <u>01.25.62989.00</u> | FLEET PARTS | 17,500.00 | 17,500.00 | 719.74 | 11,397.06 | 6,102.94 | 34.87 % |
| | Expense Total: | 13,537,798.00 | 14,413,286.00 | 921,028.83 | 10,915,872.33 | 3,497,413.67 | 24.27% |
| | Fund: 01 - GENERAL FUND Surplus (Deficit): | 0.00 | -506,240.00 | 158,209.40 | 860,957.06 | 1,367,197.06 | 270.07% |
| Fund: 15 - VEHICLE FUND | | | | | | | |
| Revenue | | | | | | | |
| <u>15.00.51999.00</u> | TRANSFERS IN | 365,656.00 | 365,656.00 | 0.00 | 0.00 | -365,656.00 | 100.00 % |
| | Revenue Total: | 365,656.00 | 365,656.00 | 0.00 | 0.00 | -365,656.00 | 100.00% |
| Expense | | | | | | | |
| <u>15.00.63154.00</u> | VEHICLE PURCHASE | 98,000.00 | 98,000.00 | 0.00 | 41,347.68 | 56,652.32 | 57.81 % |
| <u>15.00.64010.00</u> | LEASE PAYMENT - PRINCIPAL | 308,919.00 | 308,919.00 | 0.00 | 308,918.87 | 0.13 | 0.00 % |
| <u>15.00.64110.00</u> | LEASE PAYMENT - INTEREST | 14,910.00 | 14,910.00 | 0.00 | 14,910.21 | -0.21 | 0.00 % |
| | Expense Total: | 421,829.00 | 421,829.00 | 0.00 | 365,176.76 | 56,652.24 | 13.43% |
| | Fund: 15 - VEHICLE FUND Surplus (Deficit): | -56,173.00 | -56,173.00 | 0.00 | -365,176.76 | -309,003.76 | -550.09% |
| | Report Surplus (Deficit): | -56,173.00 | -562,413.00 | 158,209.40 | 495,780.30 | 1,058,193.30 | 188.15% |

Group Summary

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: 01 - GENERAL FUND | | | | | | |
| Revenue | 13,537,798.00 | 13,907,046.00 | 1,079,238.23 | 11,776,829.39 | -2,130,216.61 | 15.32% |
| Expense | 13,537,798.00 | 14,413,286.00 | 921,028.83 | 10,915,872.33 | 3,497,413.67 | 24.27% |
| Fund: 01 - GENERAL FUND Surplus (Deficit): | 0.00 | -506,240.00 | 158,209.40 | 860,957.06 | 1,367,197.06 | 270.07% |
| Fund: 15 - VEHICLE FUND | | | | | | |
| Revenue | 365,656.00 | 365,656.00 | 0.00 | 0.00 | -365,656.00 | 100.00% |
| Expense | 421,829.00 | 421,829.00 | 0.00 | 365,176.76 | 56,652.24 | 13.43% |
| Fund: 15 - VEHICLE FUND Surplus (Deficit): | -56,173.00 | -56,173.00 | 0.00 | -365,176.76 | -309,003.76 | -550.09% |
| Report Surplus (Deficit): | -56,173.00 | -562,413.00 | 158,209.40 | 495,780.30 | 1,058,193.30 | 188.15% |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|
| 01 - GENERAL FUND | 0.00 | -506,240.00 | 158,209.40 | 860,957.06 | 1,367,197.06 |
| 15 - VEHICLE FUND | -56,173.00 | -56,173.00 | 0.00 | -365,176.76 | -309,003.76 |
| Report Surplus (Deficit): | -56,173.00 | -562,413.00 | 158,209.40 | 495,780.30 | 1,058,193.30 |

ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Meeting of April 10, 2024

Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#). The passcode is Rvfd041024#

RVFD BOARD MEETING MINUTES

1. 6:30 pm Call to order.

Board Present: Robbins, Colbert, Burdo, Shortall, Finn, Hellman, Cutrano

Board Absents:

Staff Present: Mahoney

Town Managers Present: Donery, Abrams, Johnson

[Agenda – April 10, 2024](#)

2. Chief Report – Verbal Update by Interim Fire Chief Mahoney

Personnel Update: Chief Mahoney asked for a minute of silence for Captain Rick Addicks who has been battling cancer. Burdo asked if there was a fund set up for Captain Addicks and Chief Mahoney responded that nothing has been done, but that he would keep the Board updated on his condition.

Defensible Space Program: Inspections will start in April in Sleepy Hollow for about two to three weeks. Then, from May until August will work in Fairfax, Ross, and San Anselmo. Additionally, the first chipper day for the year is scheduled for April 29, 2024.

Structure Fires Update: Chief Mahoney reported that March was a busy month with two major structure fires; one in San Anselmo and another in Fairfax. The Fairfax fire did not have any injuries, no signs of fire, but did have a medical emergency, and staff aided a patient successfully. Unfortunately, for the San Anselmo fire, there was a casualty caused by the fire.

No public comment.

3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

No public comment.

M/S Burdo/Cutrano to approve consent agenda – roll call vote, seven ayes: Robbins, Colbert, Burdo, Shortall, Finn, Cutrano, Hellman

4. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

No comment concerning this item.

No public comment.

5. Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2,

the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.

No public comment concerning this item.

6. Announce adjournment to Closed Session: 6:38 pm

Personnel Matter - Update on Contract Negotiations with Chief Officers and Fire Chief and Interim Fire Chief Evaluation.

No public comment.

7. Announce action in closed session, if any:

No reportable action. Instruction has been given to the Executive Officer.

No public comment.

8. Adjourn

The next meeting is scheduled for May 8, 2024, San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

Respectfully submitted,
s/Mariana Gonzalez
Temporary Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of May 8, 2024

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief
Jeff Zuba, Finance Director

Subject: Fiscal Year 2024-2025 Proposed Budget

RECOMMENDATION

That the Board review and consider the proposed Draft Fiscal Year 2024-2025 budget and provide recommendations to staff. Recommended changes by the Board will be incorporated into the budget that will be submitted for approval at the June 2024 meeting.

DISCUSSION/ANALYSIS

The JPA requires, no later than June 1st of each year, that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No, later than June 15th of each year, the Board shall adopt a budget for the ensuing year.

As part of this year’s budget document, we have included a summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

The FY 2024-2025 budget was prepared by staff using revenue and expense projections for the next fiscal year. The total proposed General Fund operating budget for FY 2024-2025 is \$14,908,387 which includes \$14,531,761 for the General Fund and a fund transfer of \$376,626 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions based on the cost sharing percentages are as follows:

Prior Authority:

| | |
|--|--------|
| Town of San Anselmo | 52.90% |
| Town of Fairfax | 30.40% |
| Sleepy Hollow Fire Protection District | 16.70% |

Expanded Authority:

| | |
|---------------------|--------|
| Town of San Anselmo | 40.53% |
|---------------------|--------|

| | |
|--|--------|
| Town of Fairfax | 23.30% |
| Town of Ross | 23.37% |
| Sleepy Hollow Fire Protection District | 12.80% |

The Operating Budget is funded by member contributions of \$3,311,565 from Fairfax, \$2,827,351 from Ross, \$5,760,736 from San Anselmo, and \$1,819,222 from Sleepy Hollow. Outside revenues are estimated at \$1,189,514.

Vehicle/SCBA Fund: The proposed Apparatus Replacement contribution from the member agencies is \$376,626. There are new acquisitions planned in FY 2024-2025 in addition to the third installment of loan repayment of \$169,117 to PNC Equipment Lease for 2022 Pierce Enforcer 1500 GPM Pumper.

Total General Fund expenses have increased by \$1,370,590 from the Adopted FY 2023-2024 budget (a 10.12% increase). The following items have contributed to the increase:

Board Approved Items Impacting The Budget

- Increases have been included for salaries and benefits based on the 2023-2025 Memorandum of Understanding.
- Hiring of a Fire Chief, 40 hr Battalion Chief , and 3 additional firefighters to meet the 3-person engine company.
- Shift of Dispatch services to Marin County Fire Department.

Items Outside The Control Of The Department Impacting The Budget

- Employer Contribution Rates for both Classic and PEPRAs employees have increased.
- Increases in the Prior Authority Unfunded Liability payment to CalPERS.
- Estimated health insurance premium increased for 6 months.
- Estimated premium increases for liability and worker's compensation insurance.

Items Within The Control Of The Department Impacting The Budget

- During the budget development, in consideration of the increased expenses mentioned above, Staff worked diligently while remaining fiscally responsible to limit cost increases relating to Department-controlled impacts.

In addition, the Department also developed a five-year financial forecast for operating during the budget process, the goal is to provide perspective and analysis of what will happen if current financial decisions and operational practices continue into the future. The financial forecast illustrates the impacts on each of its member agencies and will help the Board and member

agencies understand their ability to fund the current level of services and determine if it is likely to be sustainable.

Ross Valley Fire Department Five-Year Financial Forecast

| Item | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Projected FY 2026-27 | Projected FY 2027-28 | Projected FY 2028-29 |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Prior Year Credit | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Revenue | \$13,894,101 | \$14,908,387 | \$15,610,748 | \$16,264,616 | \$16,991,618 | \$17,710,867 |
| Total Expense | \$14,412,892 | \$14,908,387 | \$15,610,748 | \$16,264,616 | \$16,991,618 | \$17,710,867 |
| Surplus/(Gap) | (\$ 518,791) | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Member Contrib. | | | | | | |
| Fairfax | \$ 2,896,525 | \$ 3,311,565 | \$ 3,483,264 | \$ 3,640,697 | \$ 3,809,669 | \$ 3,989,718 |
| Ross | \$ 2,499,898 | \$ 2,827,351 | \$ 2,960,543 | \$ 3,080,649 | \$ 3,221,581 | \$ 3,333,096 |
| San Anselmo | \$ 5,038,723 | \$ 5,760,736 | \$ 6,059,429 | \$ 6,333,305 | \$ 6,627,248 | \$ 6,940,486 |
| Sleepy Hollow | \$ 1,591,218 | \$ 1,819,222 | \$ 1,913,545 | \$ 2,000,031 | \$ 2,092,857 | \$ 2,191,767 |
| Sub-Total | \$12,026,364 | \$13,718,873 | \$14,416,782 | \$15,054,682 | \$15,751,355 | \$16,455,068 |
| % Change from Prior Year | | 14.07% | 5.09% | 4.42% | 4.63% | 4.47% |

Attachment II shows a more detailed listing of revenues and expenses from FY 2024-25 through FY 2028-29.

FISCAL IMPACT

The total proposed General Fund operating budget for FY 2024-2025 is \$14,908,387, including \$14,531,761 for the General Fund and a fund transfer of \$376,626 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$3,311,565 from Fairfax, \$2,827,351 from Ross, \$5,760,736 from San Anselmo, and \$1,819,222 from Sleepy Hollow. Outside revenues are estimated at \$1,189,514. Member contributions increases include: \$415,050 for Fairfax, \$327,453 for Ross, \$722,013 for San Anselmo, and \$228,003 for Sleepy Hollow.

The estimated total beginning fund balance for FY 2024-2025 is \$3,471,827 of which \$283,020 is Apparatus Replacement, \$2,823,185 is Unassigned, \$200,593 is Compensated Absences, \$106,409 is Technology, and \$120,000 Breathing Apparatus.

Estimated ending fund balance is \$3,338,925 of which \$150,118 is Apparatus Replacement, \$2,761,805 is Unassigned, \$200,593 is Compensated Absences, \$106,409 is Technology, and \$120,000 Breathing Apparatus.

ATTACHMENTS

FY 2024-25 Proposed Budget – **Attachment #1**

Five-Year Financial Forecast from FY 2024-25 through FY 2028-29 – **Attachment #2**

Ross Valley Fire Department - 2024-2025 Proposed Budget Summary

| | 2023-2024 Adopted Budget | 2023-2024 Revised Budget | 2023-2024 Estimated Actual | 2024-2025 Proposed Budget | Change |
|---|--------------------------------|--------------------------------|----------------------------------|---------------------------------|-----------|
| Fund: 01 - GENERAL FUND | | | | | |
| Beginning Fund Balance | 3,587,993 | 3,587,993 | 3,587,993 | 3,068,807 | |
| Revenue | | | | | |
| 00 - UNDESIGNATED | 13,537,798 | 13,894,101 | 13,894,101 | 14,909,996 | 1,372,198 |
| Expense | | | | | |
| 00 - UNDESIGNATED | 12,048,864 | 12,442,759 | 12,442,759 | 13,151,422 | 1,102,559 |
| 05 - ADMINISTRATION | 319,142 | 319,142 | 319,142 | 374,554 | 55,412 |
| 10 - OPERATIONS | 653,689 | 1,135,283 | 1,135,283 | 838,494 | 184,805 |
| 14 - FACILITIES | 296,521 | 296,521 | 296,521 | 319,503 | 22,982 |
| 15 - COMMUNITY RISK REDUCTION | 14,216 | 14,216 | 14,216 | 14,496 | 280 |
| 25 - FLEET | 205,366 | 205,366 | 205,366 | 211,527 | 6,161 |
| Total Expense | 13,537,798 | 14,413,287 | 14,413,287 | 14,909,996 | 1,372,199 |
| Ending Fund Balance | 3,587,993 | 3,068,807 | 3,068,807 | 3,068,807 | |
| Fund: 15 - APPARATUS FUND/SCBA | | | | | |
| Beginning Fund Balance | 459,193 | 459,193 | 459,193 | 403,020 | |
| Revenue | | | | | |
| 00 - UNDESIGNATED | 365,656 | 365,656 | 365,656 | 376,626 | 10,970 |
| Expense | | | | | |
| 00 - UNDESIGNATED | 421,829 | 421,829 | 421,829 | 509,528 | 87,699 |
| Ending Fund Balance | 403,020 | 403,020 | 403,020 | 270,118 | |
| Beginning Fund Balance - All Funds | 4,047,186 | 4,047,186 | 4,047,186 | 3,471,827 | |
| Total Revenue - All Funds | 13,903,454 | 14,259,757 | 14,259,757 | 15,286,622 | 1,383,168 |
| Total Expense - All Funds | 13,959,627 | 14,835,116 | 14,835,116 | 15,419,524 | 1,459,898 |
| Surplus/(Deficit) | (56,173) | (575,359) | (575,359) | (132,902) | |
| Ending Fund Balance - All Funds | 3,991,013 | 3,471,827 | 3,471,827 | 3,338,925 | |
| Fund Balances | | | | | |
| Nonspendable | 28,300 | 28,300 | 28,300 | - | |
| Compensated Absences | 200,593 | 200,593 | 200,593 | 200,593 | |
| Technology | 106,409 | 106,409 | 106,409 | 106,409 | |
| Apparatus Replacement | 339,193 | 339,193 | 283,020 | 150,118 | |
| Breathing Apparatus | 120,000 | 120,000 | 120,000 | 120,000 | |
| Prior Authority OPEB | - | - | - | - | |
| Unassigned | 3,252,691 | 3,252,691 | 2,733,505 | 2,761,805 | |
| Total | 4,047,186 | 4,047,186 | 3,471,827 | 3,338,925 | |

Ross Valley Fire Department - 2024-2025 Proposed Budget

| | 2023-2024 Adopted Budget | 2023-2024 Revised Budget | 2023-2024 Estimated Actual | 2024-2025 Proposed Budget | Change | |
|--------------------------------------|--------------------------------|-----------------------------|----------------------------------|------------------------------|-------------------|------------------|
| Fund: 01 - GENERAL FUND | | | | | | |
| Revenue | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | |
| 01.00.47501.00 | 2,407,212 | 2,407,212 | 2,407,212 | 2,731,110 | 323,898 | 13.46% |
| 01.00.47502.00 | 2,414,444 | 2,414,444 | 2,414,444 | 2,739,315 | 324,871 | 13.46% |
| 01.00.47503.00 | 4,187,309 | 4,187,309 | 4,187,309 | 4,750,725 | 563,416 | 13.46% |
| 01.00.47504.00 | 1,322,417 | 1,322,417 | 1,322,417 | 1,500,352 | 177,935 | 13.46% |
| 01.00.47507.00 | 51,519 | 51,519 | 51,519 | 80,000 | 28,481 | 55.28% |
| 01.00.47510.00 | 1,277,806 | 1,277,806 | 1,277,806 | 1,540,667 | 262,861 | 20.57% |
| 01.00.49504.00 | 306,093 | 306,093 | 306,093 | 317,511 | 11,418 | 3.73% |
| 01.00.49501.00 | 258,021 | 258,021 | 258,021 | 266,875 | 8,854 | 3.43% |
| 01.00.49502.00 | - | 356,303 | 356,303 | - | - | |
| 01.00.49506.00 | 33,440 | 33,440 | 33,440 | 8,568 | (24,872) | -74.38% |
| 01.00.49507.00 | 20,000 | 20,000 | 20,000 | 22,500 | 2,500 | 12.50% |
| 01.00.49509.00 | 47,290 | 47,290 | 47,290 | 47,290 | - | 0.00% |
| 01.00.49510.00 | 280,000 | 280,000 | 280,000 | 285,000 | 5,000 | 1.79% |
| 01.00.49511.00 | 50,000 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| 01.00.49512.00 | 10,000 | 10,000 | 10,000 | 10,000 | - | 0.00% |
| 01.00.49513.00 | - | - | - | - | - | |
| 01.00.49519.00 | - | - | - | - | - | |
| 01.00.49517.00 | 93,241 | 93,241 | 93,241 | 96,740 | 3,499 | 3.75% |
| 01.00.49518.00 | 327,410 | 327,410 | 327,410 | - | (327,410) | -100.00% |
| 01.00.49519.00 | - | - | - | - | - | |
| 01.00.49523.00 | 365,656 | 365,656 | 365,656 | 376,626 | 10,970 | 3.00% |
| 01.00.49524.00 | 25,940 | 25,940 | 25,940 | 26,718 | 778 | 3.00% |
| 01.00.49525.00 | - | - | - | - | - | |
| 01.00.49526.18 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 01.00.49526.19 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 01.00.49526.20 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 01.00.49526.21 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 01.00.49527.00 | - | - | - | - | - | |
| 01.00.49528.00 | - | - | - | - | - | |
| | Total Revenue | 13,537,798 | 13,894,101 | 13,894,101 | 14,909,996 | 1,372,198 |
| Expense | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | |
| 01.00.60000.00 | 5,448,296 | 5,627,097 | 5,627,097 | 5,698,118 | 249,822 | 4.59% |
| 01.00.60010.00 | 17,389 | 17,389 | 17,389 | 17,389 | - | 0.00% |
| 01.00.60020.00 | 795,960 | 795,960 | 795,960 | 831,694 | 35,734 | 4.49% |
| 01.00.60021.00 | 102,354 | 102,354 | 102,354 | 106,448 | 4,094 | 4.00% |
| 01.00.60024.00 | 23,411 | 23,411 | 23,411 | 24,113 | 702 | 3.00% |
| 01.00.60025.00 | - | 215,094 | 215,094 | - | - | |
| 01.00.60026.00 | 70,576 | 70,576 | 70,576 | 80,576 | 10,000 | 14.17% |
| 01.00.60027.00 | 224,083 | 224,083 | 224,083 | 247,176 | 23,093 | 10.31% |
| 01.00.60028.00 | 24,274 | 24,274 | 24,274 | 37,177 | 12,903 | 53.16% |
| 01.00.60029.00 | 108,747 | 108,747 | 108,747 | 121,432 | 12,685 | 11.66% |
| 01.00.60030.00 | 4,000 | 4,000 | 4,000 | 4,000 | - | 0.00% |
| 01.00.60035.00 | 50,000 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| 01.00.60039.00 | 3,600 | 3,600 | 3,600 | 3,600 | - | 0.00% |
| 01.00.60040.00 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.00% |
| 01.00.60100.00 | 1,107,304 | 1,107,304 | 1,107,304 | 1,290,541 | 183,237 | 16.55% |
| 01.00.60100.00 | 1,277,806 | 1,277,806 | 1,277,806 | 1,540,667 | 262,861 | 20.57% |
| 01.00.60200.00 | 940,000 | 940,000 | 940,000 | 1,085,000 | 145,000 | 15.43% |
| 01.00.60210.00 | 39,793 | 39,793 | 39,793 | 43,641 | 3,848 | 9.67% |
| 01.00.60215.00 | 487,535 | 487,535 | 487,535 | 536,289 | 48,753 | 10.00% |
| 01.00.60220.00 | 97,205 | 97,205 | 97,205 | 108,331 | 11,126 | 11.45% |
| 01.00.60221.00 | - | - | - | - | - | #DIV/0! |
| 01.00.60223.00 | 26,640 | 26,640 | 26,640 | 28,080 | 1,440 | 5.41% |
| 01.00.60225.00 | 122,512 | 122,512 | 122,512 | 139,341 | 16,829 | 13.74% |
| 01.00.60231.00 | 605,890 | 605,890 | 605,890 | 653,220 | 47,330 | 7.81% |
| 01.00.61115.00 | 71,322 | 71,322 | 71,322 | 78,454 | 7,132 | 10.00% |
| 01.00.62999.00 | 26,510 | 26,510 | 26,510 | 41,510 | 15,000 | 56.58% |
| 01.00.67099.00 | 365,656 | 365,656 | 365,656 | 376,626 | 10,970 | 3.00% |
| | Total Undesignated | 12,048,864 | 12,442,759 | 12,442,759 | 13,151,422 | 1,102,559 |

Ross Valley Fire Department - 2024-2025 Proposed Budget

| | | 2023-2024 | 2023-2024 | 2023-2024 | 2024-2025 | | |
|--|--------------------------------------|----------------|------------------|------------------|-----------------|----------------|---------|
| | | Adopted Budget | Revised Budget | Estimated Actual | Proposed Budget | Change | |
| Department: 05 - ADMINISTRATION | | | | | | | |
| 01.05.61103.00 | AUDIT & BOOKKEEPING SERVICES | 32,575 | 32,575 | 32,575 | 33,552 | 977 | 3.00% |
| 01.05.61105.00 | OTHER CONTRACT SERVICES | 64,684 | 64,684 | 64,684 | 73,625 | 8,941 | 13.82% |
| 01.05.61106.00 | CONTRACT SERVICES - MCFD | - | - | - | - | - | #DIV/0! |
| 01.05.61107.00 | ATTORNEY/LEGAL FEES | 11,256 | 11,256 | 11,256 | 18,000 | 6,744 | 59.91% |
| 01.05.61112.00 | PERS ADMINISTRATIVE FEE | 2,900 | 2,900 | 2,900 | 2,900 | - | 0.00% |
| 01.05.61120.00 | CONTRACT SERVICES-SAN ANSELMO | 92,772 | 92,772 | 92,772 | 95,555 | 2,783 | 3.00% |
| 01.05.61121.00 | COMPUTER SOFTWARE/SUPPORT | 35,593 | 35,593 | 35,593 | 36,661 | 1,068 | 3.00% |
| 01.05.61122.00 | WEB PAGE DESIGN AND MAINTENANCE | 8,699 | 8,699 | 8,699 | 8,960 | 261 | 3.00% |
| 01.05.61127.00 | HEALTH AND WELLNESS | 28,325 | 28,325 | 28,325 | 58,991 | 30,666 | 108.26% |
| 01.05.61129.00 | HIRING EXPENSES | 12,731 | 12,731 | 12,731 | 16,000 | 3,269 | 25.68% |
| 01.05.61300.00 | PUBLICATIONS AND DUES | 9,866 | 9,866 | 9,866 | 10,162 | 296 | 3.00% |
| 01.05.62000.00 | OFFICE SUPPLIES | 5,100 | 5,100 | 5,100 | 5,100 | - | 0.00% |
| 01.05.62003.00 | POSTAGE | 1,115 | 1,115 | 1,115 | 1,115 | - | 0.00% |
| 01.05.62200.00 | GENERAL DEPARTMENT SUPPLIES | 13,526 | 13,526 | 13,526 | 13,932 | 406 | 3.00% |
| Total Administration | | 319,142 | 319,142 | 319,142 | 374,554 | 55,412 | |
| Department: 10 - OPERATIONS | | | | | | | |
| 01.10.60060.01 | VOLUNTEER SHIFT PAY/DRILLS | - | - | - | - | - | #DIV/0! |
| 01.10.60064.01 | VOLUNTEER LENGTH OF SERVICE | - | - | - | - | - | #DIV/0! |
| 01.10.60065.02 | EXPLORER POST | 9,270 | 9,270 | 9,270 | 9,548 | 278 | 3.00% |
| 01.10.60220.01 | PAYROLL TAXES | - | - | - | - | - | #DIV/0! |
| 01.10.61000.00 | TRAINING AND EDUCATION | 43,260 | 43,260 | 43,260 | 48,260 | 5,000 | 11.56% |
| 01.10.61100.00 | DISPATCH | 252,000 | 733,594 | 733,594 | 386,830 | 134,830 | 53.50% |
| 01.10.61101.00 | RADIO REPAIR | 5,150 | 5,150 | 5,150 | 5,305 | 155 | 3.00% |
| 01.10.61102.00 | HAZARDOUS MATERIAL REMOVAL | 1,030 | 1,030 | 1,030 | 1,030 | - | 0.00% |
| 01.10.61108.00 | HAZARDOUS MATERIAL CONTRACT | 9,840 | 9,840 | 9,840 | 10,332 | 492 | 5.00% |
| 01.10.61110.00 | MERA OPERATING EXPENSE | 107,339 | 107,339 | 107,339 | 107,339 | - | 0.00% |
| 01.10.61410.00 | EQUIPMENT MAINTENANCE | 12,257 | 12,257 | 12,257 | 12,625 | 368 | 3.00% |
| 01.10.62203.00 | EMERGENCY RESPONSE SUPPLIES | 4,478 | 4,478 | 4,478 | 4,612 | 134 | 3.00% |
| 01.10.62204.00 | PARAMEDIC RESPONSE SUPPLIES | 40,000 | 40,000 | 40,000 | 41,200 | 1,200 | 3.00% |
| 01.10.62210.00 | BREATHING APPARATUS | 7,107 | 7,107 | 7,107 | 7,320 | 213 | 3.00% |
| 01.10.62211.00 | BREATHING APPARATUS-CONTRACT | 7,532 | 7,532 | 7,532 | 7,758 | 226 | 3.01% |
| 01.10.62213.00 | PROTECTIVE CLOTHING | 39,396 | 39,396 | 39,396 | 40,548 | 1,152 | 2.92% |
| 01.10.63131.00 | EQUIPMENT | 40,000 | 40,000 | 40,000 | 41,200 | 1,200 | 3.00% |
| 01.10.63140.00 | HYDRANTS | 28,428 | 28,428 | 28,428 | 41,281 | 12,853 | 45.21% |
| 01.10.63150.00 | COMMUNICATIONS EQUIPMENT | 22,279 | 22,279 | 22,279 | 22,947 | 668 | 3.00% |
| 01.10.63160.00 | TURNOUTS | 24,323 | 24,323 | 24,323 | 50,359 | 26,036 | 107.04% |
| Total Operations | | 653,689 | 1,135,283 | 1,135,283 | 838,494 | 184,805 | |
| Department: 14 - FACILITIES | | | | | | | |
| 01.14.61500.00 | BUILDING MAINTENANCE AND LANDSCAPING | 18,500 | 18,500 | 18,500 | 18,500 | - | 0.00% |
| 01.14.61500.18 | BUILDING MAINTENANCE STATION 18 | 15,000 | 15,000 | 15,000 | 15,000 | - | - |
| 01.14.61500.19 | BUILDING MAINTENANCE STATION 19 | 15,000 | 15,000 | 15,000 | 15,000 | - | - |
| 01.14.61500.20 | BUILDING MAINTENANCE STATION 20 | 15,000 | 15,000 | 15,000 | 15,000 | - | - |
| 01.14.61500.21 | BUILDING MAINTENANCE STATION 21 | 15,000 | 15,000 | 15,000 | 15,000 | - | - |
| 01.14.61702.00 | GAS AND ELECTRIC | 55,000 | 55,000 | 55,000 | 67,500 | 12,500 | 22.73% |
| 01.14.61703.00 | WATER | 8,900 | 8,900 | 8,900 | 11,750 | 2,850 | 32.02% |
| 01.14.61704.00 | SEWER | 4,000 | 4,000 | 4,000 | 4,532 | 532 | 13.30% |
| 01.14.61705.00 | TELEPHONE | 82,253 | 82,253 | 82,253 | 84,721 | 2,468 | 3.00% |
| 01.14.62206.00 | JANITORIAL MAINTENANCE SUPPLIES | 10,300 | 10,300 | 10,300 | 10,609 | 309 | 3.00% |
| 01.14.62501.00 | FURNISHINGS | 8,487 | 8,487 | 8,487 | 8,487 | - | 0.00% |
| 01.14.63040.00 | APPLIANCES | 5,150 | 5,150 | 5,150 | 5,150 | - | 0.00% |
| 01.14.63041.00 | OFFICE EQUIPMENT | 10,300 | 10,300 | 10,300 | 10,609 | 309 | 3.00% |
| 01.14.63042.00 | EXERCISE EQUIPMENT | 10,609 | 10,609 | 10,609 | 10,927 | 318 | 3.00% |
| 01.14.63044.00 | TECHNOLOGY PURCHASES | 23,022 | 23,022 | 23,022 | 26,718 | 3,696 | 16.05% |
| Total Facilities | | 296,521 | 296,521 | 296,521 | 319,503 | 22,982 | |

Ross Valley Fire Department - 2024-2025 Proposed Budget

| | | 2023-2024 | 2023-2024 | 2023-2024 | 2024-2025 | | |
|--|---------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------|----------|
| | | Adopted Budget | Revised Budget | Estimated Actual | Proposed Budget | Change | |
| Department: 15 - COMMUNITY RISK REDUCTION | | | | | | | |
| 01.15.61131.00 | FIRE PREVENTION | 4,880 | 4,880 | 4,880 | 4,880 | - | 0.00% |
| 01.15.62220.00 | COMMUNITY EDUCATION & PREP. | 9,336 | 9,336 | 9,336 | 9,616 | 280 | 3.00% |
| Total Community Risk Reduction | | 14,216 | 14,216 | 14,216 | 14,496 | 280 | |
| Department: 25 - FLEET | | | | | | | |
| 01.25.61411.00 | BURN TRAILER MAINTENANCE | 9,866 | 9,866 | 9,866 | 10,162 | 296 | 3.00% |
| 01.25.61600.00 | FLEET MAINTENANCE/REPAIRS | 120,500 | 120,500 | 120,500 | 124,115 | 3,615 | 3.00% |
| 01.25.61601.00 | VEHICLE LEASE | - | - | - | - | - | |
| 01.25.62988.00 | FUEL | 57,500 | 57,500 | 57,500 | 59,225 | 1,725 | 3.00% |
| 01.25.62989.00 | FLEET PARTS | 17,500 | 17,500 | 17,500 | 18,025 | 525 | 3.00% |
| Total Fleet | | 205,366 | 205,366 | 205,366 | 211,527 | 6,161 | |
| Total Expenses | | 13,537,798 | 14,413,287 | 14,413,287 | 14,909,996 | 1,372,199 | |
| Fund: 15 - VEHICLE FUND / SCBA | | | | | | | |
| Revenue | | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | | |
| 15.00.49512.00 | PROCEED OF SALES | - | - | - | - | - | |
| 15.00.51999.00 | TRANSFERS IN | 365,656 | 365,656 | 365,656 | 376,626 | 10,970 | |
| Total Revenue | | 365,656 | 365,656 | 365,656 | 376,626 | 10,970 | |
| Expense | | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | | |
| 15.00.63154.00 | VEHICLE PURCHASE | 98,000 | 98,000 | 98,000 | 340,411 | 242,411 | 247.36% |
| 15.00.64010.00 | FIRE ENGINE LEASE PAYMENT - PRINCIPAL | 308,919 | 308,919 | 308,919 | 169,117 | (139,802) | -45.26% |
| 15.00.64110.00 | FIRE ENGINE LEASE PAYMENT - INTEREST | 14,910 | 14,910 | 14,910 | - | (14,910) | -100.00% |
| Total Expenses | | 421,829 | 421,829 | 421,829 | 509,528 | 87,699 | |

ROSS VALLEY FIRE DEPARTMENT
2024-2025

Fire Service Cost by Agency

| CURRENT AUTHORITY | | | | | | 2023/2024 | |
|--------------------------------|--------------------|------------------|----------------------|------------------|-------------------|-------------------|---------------|
| | San Anselmo | Fairfax | Sleepy Hollow | Ross | Total | | |
| Base Contribution | 4,750,725 | 2,731,110 | 1,500,352 | 2,739,315 | 11,721,502 | 10,331,382 | 13.46% |
| Vehicle Replacement Fund | 152,646 | 87,754 | 48,208 | 88,017 | 376,626 | 365,656 | 3.00% |
| Total Current Authority | 4,903,371 | 2,818,864 | 1,548,560 | 2,827,332 | 12,098,127 | 10,697,038 | 13.10% |
| Prior Year Current Authority | 4,335,509 | 2,492,410 | 1,369,221 | 2,499,898 | 10,697,038 | | |
| % Change | 13.10% | 13.10% | 13.10% | 13.10% | | | |

| PRIOR AUTHORITY | | | | | | 2023/2024 | |
|-----------------------------------|----------------|----------------|----------------|--|------------------|------------------|---------------|
| | | | | | | | |
| Retirement Unfunded Liability | 815,013 | 468,363 | 257,291 | | 1,540,667 | 1,277,806 | 20.57% |
| OPEB Prior Liability | 42,320 | 24,320 | 13,360 | | 80,000 | 51,520 | 55.28% |
| Total Prior Authority | 857,333 | 492,683 | 270,651 | | 1,620,667 | 1,329,326 | 21.92% |
| Prior Year Prior Authority | 703,213 | 404,115 | 221,998 | | 1,329,326 | | |
| % Change | 21.92% | 21.92% | 21.92% | | | | |

| | | | | | | | |
|-------------------------------------|------------------|------------------|------------------|------------------|-------------------|------------|--------|
| Total 2024-2025 Contribution | 5,760,704 | 3,311,546 | 1,819,212 | 2,827,332 | 13,718,794 | 12,026,364 | 14.07% |
|-------------------------------------|------------------|------------------|------------------|------------------|-------------------|------------|--------|

| | | | | | | | |
|------------------------|------------------|------------------|------------------|------------------|-------------------|--|--|
| 2023-2024 contribution | 5,038,723 | 2,896,525 | 1,591,218 | 2,499,898 | 12,026,364 | | |
| Change | 721,981 | 415,021 | 227,993 | 327,435 | 1,692,430 | | |
| | 14.33% | 14.33% | 14.33% | 13.10% | | | |

TOTAL EXPENSE **14,909,996**
MEMBER CONTRIBUTIONS **13,718,794**
OTHER REVENUE **1,191,202**

| Percentage Shares | | |
|--------------------------|-----------|-----------|
| | expanded | prior |
| ffx | 23.3000% | 30.4000% |
| ross | 23.3700% | |
| sa | 40.5300% | 52.9000% |
| sh | 12.8000% | 16.7000% |
| | 100.0000% | 100.0000% |

2024-2025 RVFD BUDGET

Comparison to 2023-24 Adopted Budget

| | <u>2024-2025</u> | <u>2023-2024</u> | | |
|---|------------------|------------------|-----------|--------|
| Salary, Benefits, and Insurance (not including prior authority unfunded liability payment or opeb) | 11,154,130 | 10,327,372 | 826,758 | 8.01% |
| * 3.0% Contractual Salary increase | | | | |
| * CalPERS employers rate increase (see below) | | | | |
| * Estimated 8% health insurance increase | | | | |
| * Hiring of Fire Chief, BC-40, and 3 FF's | | | | |
| | | | | |
| Prior Authority Unfunded Pension | 1,540,667 | 1,277,806 | 262,861 | 20.57% |
| Prior Authority OPEB | 80,000 | 51,519 | 28,481 | 55.28% |
| | | | | |
| Supplies and Operations | 1,748,369 | 1,629,101 | 119,268 | 7.32% |
| Dispatch | 386,830 | 252,000 | 134,830 | 53.50% |
| | 14,909,996 | 13,537,797 | 1,372,199 | |

| |
|--|
| PERS employer normal cost rates |
|--|

| | 2023-2024 | 2023-2024 |
|-----------------------|------------------|------------------|
| Safety classic | 26.11% | 26.29% |
| Safety PEPR | 14.50% | 14.72% |
| Miscellaneous Classic | 15.95% | 16.02% |
| Miscellaneous PEPR | 7.68% | 7.87% |

| | Actual FYE 2023 | Revised Budget FYE 2024 | Projected FYE 2025 | Projected FYE 2026 | Projected FYE 2027 | Projected FYE 2028 | Projected FYE 2029 |
|---|--------------------|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| REVENUES | | | | | | | |
| Member Contributions | | | | | | | |
| Fairfax | 2,260,173 | 2,407,212 | 2,731,110 | 2,861,270 | 2,978,304 | 3,116,020 | 3,224,324 |
| Ross | 2,266,963 | 2,414,444 | 2,739,315 | 2,869,866 | 2,987,251 | 3,125,382 | 3,234,011 |
| San Anselmo | 3,931,536 | 4,187,309 | 4,750,725 | 4,977,137 | 5,180,715 | 5,420,270 | 5,608,663 |
| Sleepy Hollow | 1,241,640 | 1,322,417 | 1,500,352 | 1,571,857 | 1,636,150 | 1,711,805 | 1,771,303 |
| Prior Authority Side Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Prior Authority Retiree Health | 48,856 | 51,519 | 80,000 | 82,400 | 84,872 | 87,418 | 90,041 |
| Prior Authority MERA Bond | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Prior Authority Retirement | 1,301,864 | 1,277,806 | 1,540,667 | 1,666,246 | 1,787,745 | 1,886,243 | 2,102,742 |
| Apparatus Replacement | 355,006 | 365,656 | 376,626 | 387,924 | 399,562 | 411,549 | 423,896 |
| Member Contributions Subtotal | 11,406,038 | 12,026,363 | 13,718,794 | 14,416,701 | 15,054,599 | 15,758,687 | 16,454,979 |
| % Change from prior year | 9.7% | 5.4% | 14.1% | 5.1% | 4.4% | 4.7% | 4.4% |
| Outside/Miscellaneous Revenue | | | | | | | |
| County of Marin | 245,293 | 258,021 | 266,875 | 274,881 | 283,128 | 291,622 | 300,370 |
| OES Reimbursement Out of County | 413,919 | 356,303 | 0 | 0 | 0 | 0 | 0 |
| RVPA Reimbursement Medic | 296,189 | 306,093 | 317,511 | 327,036 | 336,847 | 346,953 | 357,361 |
| Interest, Rental, and Miscellaneous Inc | 53,630 | 63,440 | 41,068 | 28,782 | 24,002 | 24,227 | 24,457 |
| RVPA EMS Training/Supply Reimb. | 47,290 | 47,290 | 47,290 | 47,290 | 47,290 | 47,290 | 47,290 |
| Plan Checking and Tech Fees | 454,084 | 305,940 | 311,718 | 307,520 | 308,345 | 309,196 | 310,072 |
| Resale Inspection Fees | 353 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Workers Comp & Training Reimb | 109,394 | 0 | 0 | 0 | 0 | 0 | 0 |
| Station Maintenance Rev. | 49,884 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Grants and One Time Rev Offset of Exp | 390,073 | 420,651 | 96,740 | 100,195 | 102,112 | 105,402 | 108,148 |
| Subtotal | 2,060,109 | 1,867,738 | 1,191,202 | 1,195,705 | 1,211,724 | 1,234,689 | 1,257,699 |
| Total Revenues | 13,466,147 | 13,894,101 | 14,909,996 | 15,612,406 | 16,266,323 | 16,993,376 | 17,712,678 |
| % Change in Revenues | 6.8% | 3.2% | 7.3% | 4.7% | 4.2% | 4.5% | 4.2% |

| EXPENSES | | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Wages | 6,026,486 | 6,675,328 | 6,805,977 | 7,077,300 | 7,323,675 | 7,580,244 | 7,817,061 |
| Overtime | 595,036 | 544,456 | 369,747 | 381,893 | 394,299 | 407,153 | 420,030 |
| Pension - Normal Cost | (376,565) | 1,107,304 | 1,290,541 | 1,393,824 | 1,441,006 | 1,548,729 | 1,536,056 |
| Pension - Unfunded Liability | 1,301,864 | 1,277,806 | 1,540,667 | 1,666,246 | 1,787,745 | 1,886,243 | 2,102,742 |
| Health Benefits | 940,000 | 940,000 | 1,128,641 | 1,215,665 | 1,288,376 | 1,377,181 | 1,472,160 |
| OPEB-Retiree Health Care | 535,985 | 605,890 | 653,220 | 653,402 | 673,004 | 693,194 | 713,990 |
| Workers Compensation | 406,766 | 487,535 | 536,289 | 589,917 | 648,909 | 713,800 | 785,180 |
| Employee Benefits - Other | 419,860 | 437,982 | 449,716 | 438,493 | 450,129 | 462,231 | 473,476 |
| Subtotal | 9,849,432 | 12,076,301 | 12,774,797 | 13,416,741 | 14,007,143 | 14,668,776 | 15,320,695 |
| | | 22.6% | 5.8% | 5.0% | 4.4% | 4.7% | 4.4% |
| Appartus | 355,006 | 365,656 | 376,626 | 387,924 | 399,562 | 411,549 | 423,896 |
| Contract Services - MCFD | 197,000 | - | - | - | - | - | - |
| Other Administration (05) | 317,326 | 319,142 | 374,554 | 385,790 | 397,364 | 409,285 | 421,563 |
| Dispatch Contract | 234,668 | 734,000 | 386,830 | 398,435 | 410,388 | 422,700 | 435,381 |
| Other Operations (10) | 348,354 | 401,689 | 451,664 | 465,214 | 479,171 | 493,546 | 508,352 |
| Building Maintenance | 78,175 | 78,500 | 78,500 | 78,500 | 78,500 | 78,500 | 78,500 |
| Utilities | 135,595 | 150,153 | 168,503 | 172,322 | 177,491 | 182,816 | 188,301 |
| Other Facilities (14) | 46,584 | 67,868 | 72,500 | 74,675 | 76,916 | 79,223 | 81,600 |
| Community Risk Reduction(15) | 231,029 | 14,216 | 14,496 | 14,931 | 15,379 | 15,840 | 16,315 |
| Fleet Maintenance (25) | 187,464 | 205,366 | 211,527 | 217,873 | 224,409 | 231,142 | 238,076 |
| Subtotal | 2,131,201 | 2,336,591 | 2,135,200 | 2,195,665 | 2,259,180 | 2,324,600 | 2,391,983 |
| | | | | | | | |
| TOTAL EXPENSES | 11,980,633 | 14,412,892 | 14,909,996 | 15,612,406 | 16,266,323 | 16,993,376 | 17,712,678 |
| % Change in Expenses | 0.4% | 20.3% | 3.4% | 4.7% | 4.2% | 4.5% | 4.2% |
| | | | | | | | |
| Net Surplus/(Deficit) | 1,485,515 | (518,791) | - | - | - | - | - |

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of May 8, 2024

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Receive Staff Report and Consider Approval of Amended and Restated Agreement for Legal Services with Richards, Watson, and Gershon.

RECOMMENDATION

Receive Staff Report and Consider Approval of Amended and Restated Agreement for Legal Services with Richards, Watson, and Gershon.

BACKGROUND

Since 2006, the firm of Richards, Watson and Gershon (RWG) has been the General Counsel for the Ross Valley Fire Department (RVFD). Beginning in June 2023, attorney David Lim became the RVFD Board of Directors (Board) primary contact for RVFD staff, including Interim Fire Chief Mahoney.

At the April 2023 Board meeting, Staff presented RWG's request to update the current agreement with RVFD. The agreement had not been updated since 2006. In general, the Board approved moving forward with the recommended changes; however, asked if Staff would follow up with RWG regarding the “automatic annual increase tied to the consumer price index (CPI) for Marin County or the greater Bay Area in an amount not to exceed 5%”. Staff was directed to bring back to the May 2024 Board meeting a final copy of the agreement for Board consideration.

DISCUSSION

Staff has met with RWG to refine their proposed contract changes. Staff discussed the new contract proposal for an “automatic annual increase” (Cost-of-living adjustment) and asked if RWG was willing to negotiate this part of the contract. RWG stated this was standard practice in the business and was firm on this proposed change. However, they were willing to add additional language to the contract, allowing for “The Executive Officer or Fire Chief to request a meet and confer with RWG prior to July 1 of each year to discuss the Cost-of-Living adjustments”. RWG indicated that while they need to remain in line with the costs of doing business, inflation, etc.,

they are always willing to work with the Board to provide the most cost-effective, professional services available.

Updates to the proposed contract are as follows:

- Section 3
 - Appoint David G. Lim as General Council.
 - New language added as follows: “RWG and Ross Valley Fire may appoint a different RWG attorney as General Council at any time upon execution of a signed agreement in writing.”
- Section 4
 - (a) General Attorney Services: Rate increase to \$295
 - (b) Additional Legal Services: Rate increase to \$230-475 for Additional Legal Services such as services rendered on litigation, employment, and labor matters only. The rate sheet “Exhibit A” has been attached to the new agreement. (**After reviewing past billing, the Department has never utilized the “additional legal service” rate. General Council services have met the Department's past needs*).
 - (c) Cost Of Living Adjustment: New language added as follows: Allows a Cost-of-Living Adjustment for General Attorney Services based on the U.S. Department of Labor in its All Urban Consumers Index for the San Francisco-Oakland-San Jose area, which shall be no more than 5% per year. The Executive Officer or Fire Chief to request a meet and confer with RWG prior to July 1 of each year to discuss the Cost-of-Living adjustments.”
 - (d) Miscellaneous: New language added as follows: “RWG recognizes that Ross Valley is operating under budgetary constraints and agrees to make reasonable efforts to contain legal costs, including practicing preventative law to avoid litigation”.
- Section 9
 - New language as follows: “Upon approval of this Agreement by the Ross Valley Board of Directors, the Executive Officer or Fire Chief shall have authority to execute all requirements of this Agreement including amendments to this Agreement.

Staff recommends that the Board discuss and consider whether to accept the amended agreement proposed by RWG and direct staff to restate the agreement between RVFD and RWG.

FISCAL IMPACT

Increasing the legal services rate to \$295/hour from \$190/hour represents a 55% increase in legal services. Given that the rate has not increased since 2006, staff believes this request is fair and equitable. Staff has included this rate increase in the Fiscal Year 2024-25 Draft RVFD Budget; however, adjustments can be made based on the Board's final decision.

ATTACHMENTS

Amended and Restated Agreement For Legal Services with Richards, Watson, and Gershon
– **Attachment #1**

AMENDED AND RESTATED AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is entered into, as of May 8, 2024, between the Ross Valley Fire Department, a joint powers authority, ("Ross Valley") and Richards, Watson, and Gershon, a Professional Corporation ("RWG"). For ease of reference, Ross Valley and RWG may be referred to collectively as "the Parties" throughout this agreement.

This agreement supercedes all previous agreements entered into between the parties and is effective on the date it is executed by both parties.

Section 1. Scope of Services. Legal services shall include the following:

- a. Attendance at board meetings and other meetings upon request;
- b. Legal research and provision of legal advice to the Board of Directors, Executive Officer, Fire Chief and designated Staff;
- c. Preparation and review of resolutions and agreements, as requested; and
- d. Such other legal services as may be directed by the Board of Directors, Executive Officer or Fire Chief from time to time.

Legal services will not include matters in which RWG has a conflict of interest that precludes RWG from representing Ross Valley. If RWG has a conflict of interest or lacks specialized expertise necessary to handle a particular assignment, RWG shall, following consultation with the Executive Officer, provide Ross Valley with a recommendation to hire outside counsel.

Section 2. Term of Agreement. This Agreement shall commence on May 8, 2024 or upon execution by both parties, whichever is later, and continue thereafter until terminated in accordance with Section 6 below.

Section 3. Staffing Assignments. David G. Lim, shareholder of RWG, shall be appointed as General Counsel and shall be primarily responsible for the provision of legal services to Ross Valley, including attendance at meetings. Other RWG attorneys and legal assistants shall be utilized where appropriate to assist in conducting legal research; preparing ordinances, resolutions and agreements; provision of legal advice; and other assignments appropriate for their level of experience.

RWG and Ross Valley may appoint a different RWG attorney as General Counsel at any time upon execution of a signed agreement in writing. Such agreement shall be deemed an amendment to this Agreement, but all other terms of the Agreement shall remain the same.

Section 4. Compensation for Legal Services.

- a. **General Attorney Services.** For Attorney services, other than litigation and employment and labor matters, RWG will bill Ross Valley on an hourly basis at the rate of \$295 per hour for work performed by any attorney in the firm.

- b. **Additional Legal Services.** Services rendered on litigation and employment and labor matters will be billed at the rates of \$230-475 per hour, depending on the experience of the attorney or legal staff as noted on the “2024 Standard Billing Rate” attached as *Exhibit A*. These rates may be updated whenever RWG adjusts its standard hourly rates by written notification to the Executive Director and Fire Chief.
- c. **Cost-of-Living Adjustment.** Commencing July 1, 2025 and on each July 1 thereafter during the term of this Agreement, the rate for General Attorney Services provided in Section 4(a) shall be subject to a Cost-of-Living Adjustment as defined by this Subsection (c). The Cost-of-Living Adjustment shall be the changed in the cost of living for the twelve (12) month period published for the most recent calendar year as shown by the U.S. Department of Labor in its All Urban Consumers Index for the San Francisco-Oakland-San Jose Area. Such adjustment shall never be lower than zero percent (0%) nor more than five percent (5%). The Executive Director or Fire Chief shall retain the right to request a meet and confer with RWG prior to July 1 of each year to discuss the Cost-of-Living Adjustment.
- d. **Miscellaneous.** RWG recognizes that Ross Valley is operating under budgetary constraints and agrees to make reasonable efforts to contain legal costs, including practicing preventative law to avoid unnecessary litigation.

Section 5. Monthly Billings; Expense Reimbursements. RWG shall bill Ross Valley on a monthly basis. Each bill shall indicate the date of the work done, the work that was accomplished, the attorney or paralegal who performed the work, and the fee for the work. Reimbursable expenses which are generally chargeable to a client shall be separately itemized including: 1) a long distance telephone service, 2) outgoing facsimile charges, 3) extraordinary operating expenses such as messenger services, overnight mail charges, copying costs and cost recovery matters and computer-assisted research, 4) necessary travel and subsistence expenses, 5) court costs, including filing fees, witness fees, and deposition and discovery costs not paid directly by Ross Valley. In addition, RWG will waive its normal mileage expense, except for travel to court appearances or destinations other than Ross Valley offices. RWG will charge for attorney travel time to or from Ross Valley office only (i) one way and (ii) when, due to the scheduling of the meeting at Ross Valley, the attorney must come from or return to the San Francisco office before or after the meeting as, the case may be.

Ross Valley shall promptly review RWG's monthly statements. Following approval of monthly statements, Ross Valley shall compensate RWG for services rendered and expenses incurred at the rates and in the amounts provided in this Agreement on a monthly basis.

Section 6. Amendment; Termination. This Agreement may be amended from time to time by written agreement of Ross Valley and RWG. This Agreement may be terminated by Ross Valley at any time upon written notice to RWG and by RWG upon thirty (30) days' written notice to Ross Valley. In the event of termination, Ross Valley shall be responsible only for fees and costs incurred through the effective date of the termination.

Section 7. Retention of Other Counsel, Specialists or Experts. RWG will not retain or otherwise incur an obligation to pay other legal counsel, specialists or experts for services in connection with this Agreement without prior approval of the Executive Officer or Fire Chief.

Section 8. Professional Liability Coverage. During the term of this Agreement, RWG shall at all times maintain insurance coverage for professional liability. A copy of proof of coverage shall be provided to Ross Valley upon request.

Section 9. Execution of Agreement. Upon approval of this Agreement by the Ross Valley Board of Directors, the Executive Director or Fire Chief shall have authority to execute all requirements of this Agreement including amendments to this Agreement.

ROSS VALLEY FIRE SERVICE

RICHARDS, WATSON, AND GERSHON.

Date: _____

Date: _____

By: _____

By: _____

4.15.2024

... I then met with both Rob + Kathleen in early December. They arrived assuring me that they were there to address my concerns and be supportive of my situation. Rob and Kathleen were quick to point out that my other pines were also dying - it was daunting. They were both sensitive & respectful, knowing that removing so many trees would drastically change my property look / landscape.

They also pointed out how the impact would benefit my redwoods + oaks. And lastly, there was no question that we were all in agreement of the fire safety defense. I am grateful to them both. Their kindness, knowledge + sincerity gave me the support in going forward with their recommendations.

I appreciate that they did not "hand me off" to someone else. Rob is in communication with me, ensuring this project is handled correctly ... all while considering my position at the same time. My many thanks to Rob, Kathleen
- sincerely -

Dear Chief Mahoney,

My name is Kim. and I live in Sleepy Hollow.

I am writing to compliment and praise the efforts of Sr. Fire Inspector Rob Bastianon and Wildfire Specialist Kathleen Cutter. They have been very kind and helpful to me and I would love to see them recognized.

Last fall, I sadly started to lose my pine trees to beetle bark + the drought. They were on our property many years before I had moved to Fawn Drive. In November I went to your station to see how best I could deal with a progression of dying pine trees - and also to inquire about the grants being offered. This is when I met Rob Bastianon. Rob was very engaging and informative and suggested a "one off" inspection with Kathleen
K.M.

Ross Valley Fire Department
777 San Anselmo avenue
San Anselmo, CA 94960

April 15, 2024

To all of you who participate in life saving measures:

Thank you so much for your rapid response and expertise in getting the ball rolling that saved my life.

On 11/11/23 early afternoon I had a sharp pain in my throat while my wife and I were traveling south on highway 101 at 65mph. I immediately knew something was wrong and I pulled over 3 three lanes and exited the freeway at the downtown San Rafael exit.

I parked in front of a restaurant in a loading zone; my wife called 911. Within 2 minutes your fire truck arrived and the firemen checked me out.... said I was not having a stroke....did a quick ekg and realized something was amiss. Within 2 minutes an ambulance came and whisked me off to MarinHealth Medical Center.

At Marin I had a CT scan where the doctors realized I was having an aortic dissection.

Stanford had a bed open and their cardiac surgeon was available for surgery. I was helicoptered to Stanford and immediately went into surgery.

The rest is history. I am alive today thanks to your rapid response.

Thank you for my second chance at life.

Sincerely,

Stephen N.